

**ST. THERESE SCHOOL**



**2024 – 2025**

**INFORMATION PACKET**

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**2024 - 2025**  
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# 2024 - 2025 ST. THERESE CATHOLIC SCHOOL CALENDAR

NO SCHOOL

BUSING  
CHANGE

SPIRIT  
WEAR

## August 2024

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## September 2024

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## October 2024

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## November 2024

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

## December 2024

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## August

- 7 New Family Play Date Thorpe Park 4-5:30PM
- 15-26 Teacher workshops
- 16 All staff retreat - 8am - 3pm
- 22 Back to School Night - 2-6:30PM (All Families)
- 27 1st Day of School! 8:15am Prayer Service
- 27-29 **Parents drive both ways**
- 28 Opening Mass 8am
- 30 **NO SCHOOL - Labor Day weekend**

## September

- 2 **NO SCHOOL - Labor Day weekend**
- 3 ELC School Year begins - Move Up Day
- 6 Spirit Wear day
- 12 M.S. Curriculum Night; 6:00-7:30pm
- 14 STS Parent Kickoff 6-8:30PM
- 15 Blessing of Catechists / Teachers
- 16 Picture Day K-8 and ELC
- 17-20 7th Grade to Camp Widjiwagan
- 19 K-5 Curriculum Night; 6:00-7:30PM
- 26 ELC Fall Social

## October

- 1 8AM Mass & St. Therese Feast day celebration
- 4 Spirit Wear Day
- 10 Conferences 2:30-7:00pm
- 11 **NO SCHOOL/ELC - Conferences 8-11:30am**
- 12 **Oktoberfest Annual Fund Event!**
- 14 OR 21 First Reconciliation parent prep meeting 6:30-8:30PM
- 15 Picture Retake Day K-8 and ELC
- 16-18 **NO SCHOOL - MEA - K-8, Owls & Bears**
- 25 Middle School Fright Night Event
- 26 ELC-5th Grade Trunk or Treat Event

## November

- 1 **Late start (9:00am) - Parents Drive Both Ways**
- 1 All Saints Day Mass (9:30am)
- 5 Middle School Open House - 6:00pm
- 7 Kindergarten Open House - 8:00am
- 8 Spirit Wear Day
- 8 **NO BUSING - Parents Drive BOTH Ways**
- 23 First Reconciliation Parent / Child retreat 8-10:30am
- 22 Thanksgiving Feast
- 26 End of Tri 1
- 26 Grandparent's Day
- 27-29 **NO SCHOOL - Thanksgiving; K-8, Owls & Bears**

## December

- 5 School Reconciliation Service 3rd - 8th grades 9-10:30am
- 6 Spirit Wear Day
- 9 Feast of Immaculate Conception / Mom's Mass 8am
- 11 Advent Service Project
- 12 Christmas Program - 3rd- 8th 6pm
- 17 Christmas Program - ELC-2nd Grade 6pm
- 19 Holy Hour - 1:00PM
- 23-29 **NO SCHOOL - Christmas Break: K-8, Owls & Bears**

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

April 2025						
Su	M	Tu	W	Th	F	Sa
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January	
1-3	<b>NO SCHOOL; K-8, Owls &amp; Bears</b>
6	<b>School Resumes - Parents Drive Both Ways</b>
9 OR 10	First Reconciliation 6-7:30pm (9th) 4-5:30 (10th)
10	Spirit Wear Day
20	Staff Professional Development Day
20	<b>NO SCHOOL - MLK Jr. Day</b>
27	<b>No Busing - Parents Drive both ways</b>
26-31	Catholic Schools Week Kickoff - 10:00am Mass & Celebration

February	
6 OR 10	First Eucharist Parent prep mtg. - 6:30-8:30PM
7	Spirit Wear Day
14	<b>NO SCHOOL; K-8, Owls &amp; Bears</b>
17	<b>NO SCHOOL - President's Day</b>
22	1st Reconciliation Parent/Child Retreat 8-10:30am
28	End of Tri 2

March	
5	Ash Wednesday
6	Conferences 2:30-7:00pm
7	<b>NO SCHOOL - Conferences - 8-11:30AM</b>
7	12-3:00PM - Professional Development for Staff
14	Spirit Wear Day
18-19	Feed My Starving Children meal pack
19	8AM Mass - Feast of St. Joseph - Dad's Day Morning
31	<b>No School - Spring Break Begins</b>

April	
1-7	<b>NO SCHOOL - Spring Break</b>
8	School Resumes
11	Spirit Wear Day
18	<b>No School - Good Friday</b>
21	<b>No School - Easter Monday</b>
24	ELC Spring Social
26	First Eucharist Rehearsals 9am-12pm
9	School Reconciliation 9-10:30am (No School Mass)
15	School Holy Hour 1pm

May	
2	Spirit Wear Day
2-4	Middle School Play
3 & 4	First Eucharist Celebrations at All Masses
7	May Crowning & Mass
9	School & Parish Gala
21	Kindergarten Celebration and Light Ceremony
22	ELC Graduation
23	Last day for Owls and Bears
23	Last day for 8th grade
26	<b>NO SCHOOL - MEMORIAL DAY</b>
28	8:00 AM - Final Mass of the School year
28	8th grade graduation & Mass - 6:00pm
29	Last day of school - 12:00pm dismissal - Field Day/Family Picnic
30	1/2 day ELC - Closing at 12:30PM
30	Teacher Workshop / Grades

June	
23-27	Vacation Bible School



# The School of St. Therese of Deephaven

18325 Minnetonka Boulevard • Deephaven, Minnesota 55391 • 952-473-4355 • www.st-therese.org

Dear St. Therese School Families,

Happy Summer from an active St. Therese Catholic School campus! As I write this, we have hundreds of young children either leading or participating in our parish Vacation Bible School throughout the building. It is so fun to see so many school children after having been out of school for a couple of weeks. We also have workers here getting our K-5 classrooms prepared for the refresh! Thank you again to those who contributed to this project and the many who helped clear the classrooms!

I pray that you all are settling into a wonderful summer with your family and enjoying the occasional sunshine, lots of rain, longer days and change of pace!

I want to thank you again for your continued incredible partnership with our team here at St. Therese Catholic School! As we continue to work together in our mission of Catholic education at St. Therese, we grow closer to Christ and truly shine as a community. I am grateful for you!

Thank you for reading the information included in this packet carefully. It contains important information for the 2024-2025 school year, including dates, policies, procedures, and ways you can help support our students.

Here are a few important dates you need to be aware of.

Our **Back-to-School Open House will be held on Thursday, August 22<sup>nd</sup> from 2 p.m. to 6:30 p.m.** This is the time to visit classrooms, meet teachers, drop off school supplies, turn in completed forms, shop at the used uniform store, pick up spirit wear and sign up for volunteer opportunities. Bring your checkbook, your pen, and your calendar.

**The first day of school is Tuesday, August 27!** Our school day is 7:35am-2:10pm. After drop off on the first day, we invite all parents to stay for coffee and join us for our **Opening Prayer Ceremony at 8:15am** on the front lawn. Also, please join us for our Opening School Mass on August 28<sup>th</sup> at 8am in the sanctuary.

**As we prepare for a great year, please note that ALL volunteers must be Essential 3 qualified before being allowed to work or volunteer with children, with no exceptions, this includes recess duty.** Additional information about Archdiocesan child safety requirements is included in this email.

**Parent Information Nights will be Thursday, September 12th (Middle School) and Thursday, September 19th (K-5). We will begin both nights at 6:00 p.m.**

I pray that you and your families are enjoying your summer and enjoying time growing closer together and closer to Christ. Please feel free to reach out if you need anything.

Sincerely,

Adam Groebner, Principal



## VOLUNTEER INFORMATION

July 2024

Dear Parents and Friends of St. Therese School,

Keeping kids safe is of highest importance at St. Therese Parish and School and throughout our Archdiocese. All clergy members, employees, and volunteers who interact with minors or vulnerable adults must complete the Archdiocesan Essential 3 requirements before beginning to serve. **Only those who are E3 qualified will be allowed to volunteer in any capacity next year.** This means all coaches, field trip chaperones, overnight trip chaperones, front desk parents, classroom volunteers, Fall Festival workers, library volunteers, middle school play volunteers and anyone who interacts with children must be fully compliant before beginning their volunteer hours.

Currently, about 60% of our school parents are E3 qualified. In order to maximize our full potential, I am asking ALL St. Therese parents to comply with the Archdiocesan requirements so your gifts and talents can be utilized to enrich the lives of our students through your volunteer efforts.

To become E3 qualified, a volunteer must complete the following:

- **Participate in the initial VIRTUS training module**
- **Complete a standard background check**
- **Sign and adhere to a volunteer Code of Conduct form (online)**

If you are new to the VIRTUS system, set up your account by going to [www.virtusonline.org](http://www.virtusonline.org), and click on “first time registrant” and follow the directions. Please note that you have 7 days from initial account creation/sign-up to complete the E3.

If you have completed VIRTUS training in the past, you can go to the website above to check and update your account information, making sure your email address and phone number are correct. If there are training modules to complete, please do so before school starts.

**Background checks** can be started online through your VIRTUS account. Please know that these are completely confidential. Please complete this form carefully. It is not complete until you have entered your SSN#. For some roles, there is a paper form called a 123B that needs to be printed, signed, and returned to our Safe Environment Coordinator (you may turn it in at the school office). You will be notified if this additional paperwork is required. You are not considered qualified until all background check results have been reviewed.

**The Code of Conduct** lays out best practices for keeping children safe *and* for protecting yourself. This can be signed online through your VIRTUS account as well.

If you completed the Essential 3 at another parish, please let us know so we can verify and record for our Archdiocesan compliance reporting.

**Thank you for your cooperation in this important matter. These requirements have been developed for the safety of our children *and* for the protection of our wonderful volunteers. We rely on your help but cannot allow you to serve until you have completed the Essential 3. Please take the time to complete all three components before school begins or early in the school year.**

More information on our Safe Environment program can be found on the parish website, at <https://www.st-therese.org/safe-environment>. You may also contact our Safe Environment Coordinator, Mary Dobson, at [mdobson@st-therese.org](mailto:mdobson@st-therese.org) with any questions.

Thank you!

Adam Groebner  
Principal  
St. Therese Catholic School



ARCHDIOCESE  
OF  
SAINT PAUL &  
MINNEAPOLIS

July 13, 2015

Dear Clergy, Chancery Corporation Staff, Parish and Catholic School Employees, and Volunteers,

Thank you for all that you do in service of the Church!

The Archdiocese of Saint Paul and Minneapolis, along with other dioceses throughout the United States, has enacted policies to address clergy sexual abuse and to ensure safe environments for our children, youth and vulnerable adults. The Charter for the Protection of Children and Young People, first issued in 2002 (and revised in 2005 and 2011) by the United States Conference of Catholic Bishops, mandates that dioceses have clear standards of conduct, safe environment training programs, and background evaluations for all persons in positions of trust with regard to minors or vulnerable adults.

In our Archdiocese, all clergy, chancery corporation staff, parish and Catholic school employees, as well as volunteers who have either regular or unsupervised interaction with minors or vulnerable adults, must complete the “Essential 3” requirements prior to commencement of service. The Essential 3 consists of signing a *Code of Conduct*, completing safe environment training through the VIRTUS: *Protecting God’s Children* program, and undergoing a background check. (All information you provide for a background check will be kept confidential by your parish or Catholic school, as well as the Archdiocese).

Our responsibility to create and maintain safe environments is not a one-time obligation; it is an ongoing commitment that must evolve to meet national best practices for ensuring the safety of children, youth and vulnerable adults. To that end, beginning in 2015-2016, these Essential 3 requirements must be renewed every three years by all clergy, chancery corporation staff, parish and Catholic school employees, and volunteers who have either regular or unsupervised interaction with minors or vulnerable adults. The Enhanced Essential 3 re-credentialing process consists of signing a revised *Code of Conduct*, safe environment retraining, and satisfying a background recheck.

**You will be contacted by the Archdiocese, your supervisor or your Safe Environment Site Coordinator when you are required to complete the Enhanced Essential 3 requirements and provided with instructions for completing this re-credentialing.** I appreciate your cooperation in this process.

Together, we must do all we can to protect God’s children, particularly the most vulnerable among us. I am grateful for your service to the Church and your partnership in these efforts.

Sincerely in Christ,

Most Reverend Bernard A. Hebda  
Apostolic Administrator  
Archdiocese of Saint Paul and Minneapolis





## Uniform and Personal Appearance

**REMINDER:** Starting with the 2024-25 school year, all visible polos are **REQUIRED** to have the St. Therese School Logo. Current logos can be applied to previously purchased polos at Baggy Jo ([www.bagyjo.com](http://www.bagyjo.com)) and Hoops and Threads ([www.hoopsandthreadslc.com](http://www.hoopsandthreadslc.com)). Polos can be purchased with the logo already applied at Educational Outfitters (St. Louis Park), Donald's (Hopkins) and Land's End ([www.landsend.com](http://www.landsend.com)). All polos sold at the STS Uniform Store will have logos already applied.

**Purpose** – To ensure that students are able to stay focused on their academic, spiritual, moral and social growth, standards of behavior and dress have been established at St. Therese School. Students are asked to observe a standard of dress appropriate for a Christian learning environment and are expected to come to school appropriately dressed and groomed. In doing so, students practice self-discipline, while not distracting themselves or others.

**Please Note** – Students will not be admitted to class unless they are in the school uniform or present a valid non-uniform pass (Passes may only be used on Fridays).

**Consequences for Inappropriate Attire** – Student reports to office to borrow a uniform or to call home for missing elements (belts, socks, etc.). This causes a disruption to the entire class, so the student will be asked to make up lost class time either during recess or after school.

### General Uniform Requirements:

#### Girls K-3rd:

- **Jumper:** STS plaid, knee-length
- **Blouse/Shirt:** White Peter Pan collar blouse; white or dark green, short or long-sleeve polo, with STS logo; white long-sleeve T-neck. *Shirts must be tucked in at Mass and all polos must have the St. Therese logo.*
- **Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style, jogger, or low waist slacks allowed. No sweatpant/athletic stretch material.
- **Leggings:** Must be **solid navy or black** full-length, straight leg. No flared, wide-leg or ¾-length, Capri-style leggings permitted. Leggings may only be worn under jumpers and skirts/skorts.
- **Walking Shorts/Skorts:** Solid navy or STS plaid, knee-length – *Shorts not allowed between November 1 and March 31.*
- **Bike Shorts:** Solid navy or black to be worn under jumper and navy skirts only.
- **Sweater:** Solid navy, unadorned cardigan, V-neck, crew or V-neck vest style.



- **Sweatshirt:** St. Therese logo sweatshirts that are solid navy, grey, or white and not specified as “spirit wear” on the spirit wear website. **Sweaters preferred on Mass days, but STS sweatshirts are okay.**
- **Tights:** Solid opaque, white, black or navy only.
- **Socks:** Socks must be worn daily and show above the shoes. No distracting or distasteful designs.
- **Shoes:** Girls may wear athletic shoes. Solid brown, navy or black dress shoes, closed-toe and full back, with no more than 1 inch heel, such as Mary Jane’s or Oxfords. **Socks must be worn with ALL shoes. No slippers. No boots: Ugg-style, riding, or Wellies-style; no light-up shoes, shoes with wheels, Crocs-style or sandals.**
- **Make-up, Nail Polish and Jewelry:** No make-up is allowed. Nails should be modest and of inconspicuous nature. **No excessive or distracting jewelry is permitted.**

### **Girls’ 4th & 5th:**

- **Skirt:** STS plaid, worn just above the knee (**no more than 3 inches**).
- **Blouse/Shirt:** White Peter Pan collar blouse; white or dark green, short or long-sleeve polo, with STS logo; white long-sleeve T-neck. *Shirts must be tucked in at Mass and all polos must have the St. Therese logo.*
- **Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style, jogger, or low waist slacks allowed. No sweatpant/athletic stretch material.
- **Leggings:** Must be **solid navy or black** full-length, straight leg. No flared, wide-leg or  $\frac{3}{4}$ -length, Capri-style leggings permitted. Leggings may only be worn under jumpers and skirts/skorts.
- **Walking Shorts/Skorts:** Solid navy or STS plaid, knee-length – *Shorts not allowed between November 1 and March 31.*
- **Bike Shorts:** Solid navy or black to be worn under jumper and navy skirts only.
- **Sweater:** Solid navy, unadorned cardigan, V-neck, crew or V-neck vest style.
- **Sweatshirt:** St. Therese logo sweatshirts that are solid navy, grey, or white and not specified as “spirit wear” on the spirit wear website. **Sweaters preferred on Mass days, but STS sweatshirts are okay.**
- **Tights:** Solid opaque, white, black or navy only.
- **Socks:** Socks must be worn daily and show above the shoes. No distracting or distasteful designs.

· **Shoes:** Girls may wear athletic shoes. Solid brown, navy or black dress shoes, closed-toe and full back, with no more than 1 inch heel, such as Mary Jane's or Oxfords. **Socks must be worn with ALL shoes. No slippers. No boots: Ugg-style, riding, or Wellies-style; no light-up shoes, shoes with wheels, Crocs-style or sandals.**

· **Make-up, Nail Polish and Jewelry:** Should be modest and of inconspicuous nature. **No excessive or distracting jewelry is permitted.**

### **Girls 6th – 8th:**

· **Skirt:** STS plaid, worn just above the knee (**no more than 3 inches**).

· **Blouse/Shirt:** White Peter Pan collar blouse; white or light blue, short or long-sleeve polo, with STS logo; white long-sleeve T-neck. *Shirts must be tucked in and all polos must have the St. Therese logo.*

· **Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style, jogger, or low waist slacks allowed. No sweatpant/athletic stretch material.

· **Leggings:** Must be **solid navy or black** full-length, straight leg. No flared, wide-leg or ¾-length, Capri-style leggings permitted. Leggings may only be worn under jumpers and skirts/skorts.

· **Walking Shorts/Skorts:** Solid navy or STS plaid, knee-length – *Shorts not allowed between November 1 and March 31. **No shorts on Mass days.***

· **Bike Shorts:** Solid navy or black to be worn under jumper and navy skirts only.

· **Sweater:** Solid navy, unadorned cardigan, V-neck, crew or V-neck vest style.

· **Sweatshirt:** St. Therese logo sweatshirts that are solid navy, grey, or white and not specified as “spirit wear” on the spirit wear website. **Sweaters preferred on Mass days, but STS sweatshirts are okay.**

· **Tights:** Solid opaque, white, black or navy only.

· **Socks:** Socks must be worn daily and show above the shoes. No distracting or distasteful designs.

· **Shoes:** Girls may wear athletic shoes. Solid brown, navy or black dress shoes, closed-toe and full back, with no more than 1 inch heel, such as Mary Jane's or Oxfords. **Socks must be worn with ALL shoes. No slippers. No boots: Ugg-style, riding, or Wellies-style; no light-up shoes, shoes with wheels, Crocs-style or sandals.**

· **Make-up, Nail Polish and Jewelry:** Should be modest and of inconspicuous nature. **No excessive or distracting jewelry is permitted.**

· **Blazers must be worn at Mass and other noted special occasions with light blue or white polo only underneath.**

### **Boys K-5th:**

· **Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style, jogger, or low waist slacks allowed. No sweatpant/athletic stretch material. One size above true is acceptable.

· **Shirt:** White or dark green, short or long-sleeved polo, with STS logo, white oxford collar shirt; or white long-sleeve T-neck. *Shirt must be tucked in at Mass and all polos must have the St. Therese logo.*

· **Shorts:** Solid navy walking short, modest length with no undergarments showing – *Not allowed between November 1 - March 31.*

· **Sweatshirt:** St. Therese logo sweatshirts that are solid navy, grey, or white and not specified as “spirit wear” on the spirit wear website. **Sweaters preferred on Mass days, but STS sweatshirts are okay.**

· **Sweaters:** Solid navy unadorned or STS logo cardigan, V-neck crew or V-neck vest style.

· **Socks:** Socks must be worn daily and show above the shoes. No distracting or distasteful designs.

· **Shoes:** Boys may wear athletic shoes. Solid brown, navy or black dress shoes, closed-toe and full back, with no more than 1 inch heel, such as Mary Jane’s or Oxfords. **Socks must be worn with ALL shoes. No slippers. No boots: Ugg-style, riding, or Wellies-style; no light-up shoes, shoes with wheels, Crocs-style or sandals.**

### **Boys 6th – 8th:**

· **Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style, jogger, or low waist slacks allowed. No sweatpant/athletic stretch material. One size above true is acceptable.

· **Shirt:** White or light blue, short or long-sleeved polo, with STS logo, white oxford collar shirt; or white long-sleeve T-neck. *Shirt must be tucked in and all polos must have the St. Therese logo.*

· **Shorts:** Solid navy walking short, modest length with no undergarments showing – *Not allowed between November 1 - March 31. **No shorts on Mass days.***

· **Sweatshirt:** St. Therese logo sweatshirts that are solid navy, grey, or white and not specified as “spirit wear” on the spirit wear website. **Sweaters preferred on Mass days, but STS sweatshirts are okay.**

· **Sweaters:** Solid navy unadorned or STS logo cardigan, V-neck crew or V-neck vest style.

· **Socks:** Socks must be worn daily and show above the shoes. No distracting or distasteful

designs.

- **Shoes:** Boys may wear athletic shoes. Solid brown, navy or black dress shoes, closed-toe and full back, with no more than 1 inch heel, such as Mary Jane's or Oxfords. **Socks must be worn with ALL shoes. No slippers. No boots: Ugg-style, riding, or Wellies-style; no light-up shoes, shoes with wheels, Crocs-style or sandals.**
- **Blazers must be worn at Mass and other noted special occasions with light blue or white polo only underneath.**

**General** – Clothing, accessories, hairstyles, hair color, etc. that causes distraction will not be permitted. All clothing should have a reasonable and modest fit. No face/body glitter or decorations or body-piercing, other than ears. **No excessive or distracting jewelry is permitted.**

**Hair** should be well groomed and neat in appearance; no distracting designs, cuts or unnatural colors. For girls, hair must be well kept, combed and off the face. Boys must keep hair off the face, above the ears and eyebrows, and no longer than the top of the shirt collar.

**Outerwear** – All jackets or non-uniform sweatshirts worn to school or at recess must be removed prior to entering the classroom.

**Non-Uniform Passes** are issued for special accomplishments and in recognition of special events. They are to be used on Fridays ONLY, and students must present the pass to his/her homeroom teacher or advisor. Students are expected to observe acceptable standards of modesty when selecting clothes for non-uniform days. Yoga pants are not allowed. Leggings must be worn under dresses or knee-length tops. Shorts may not be worn between November 1 - March 31. Clothing should be neat and presentable. Sweatpants, wind pants or flannel pants purchased through St. Therese *with* the St. Therese logo are permitted.

**Spirit Wear** – **Spirit Wear days will be the following Fridays (Sept. 6, Oct. 4, Nov. 8, Dec. 6, Jan. 10, Feb. 7, March 14, April 11, May 2).** Students may wear regular uniform on the bottom, with St. Therese Spirit Wear on top. Sweatpants, shorts, wind pants or flannel pants purchased through St. Therese Spirit Wear Shop *with* the St. Therese logo are permitted.

**Label all of your child's clothing with his/her family name.**

**The NEW and Gently Used Uniform Store is open 2 weeks before the start of school and during conference times.** This is staffed entirely by a volunteer, and it provides a cost-effective way for families to recycle gently used uniforms. Parents wishing to sell used uniform items may drop off their *freshly laundered* items, clearly labeled with the family's name, in the school office. The NEW and Gently Used Uniform Store does not deal in non-uniform items, shoes, boots, coats, etc. *Profits received from donated clothing will be added to the Father Shea Scholarship Fund for tuition assistance.*

## ST. THERESE CATHOLIC SCHOOL UNIFORMS

### 2024 – 2025 PURCHASING INFORMATION

It is recommended that St. Therese families purchase all visible clothing as described in the School Uniform Policy from the sources listed below:

- **The New and Gently Used Uniform Store** has bargain prices on jumpers, skirts, skorts, polo's, pants, and crew/hooded sweatshirts. **The New and Gently Used Uniform Store will be open 9am-6pm in the Middle School Hallways from Monday, August 12 thru Friday, August 23 and during Fall conferences (Oct. 10 & 11) and Spring conferences (March 6 & 7), AND by appointment during the school year. Call Terri at 612-710-3124, for your own personal shopping experience.**  
All **New** Youth and **New** Adult size polo's, with the STS logo are on sale \$6.00 - \$9.00 per shirt. All **New** Youth and **New** Adult Size crew and hooded sweatshirts with the STS logo are on sale for \$15.00 - \$25.00. See the additional flyer for the list of bargain prices on gently used uniforms.
- **Educational Outfitters** at 6002 Excelsior Blvd., St. Louis Park, (just east of Methodist Hospital), is an approved vendor for all plaid and navy clothing in the STS uniform policy. STS Logo available. Their phone number is 952-927-6778. See Educational Outfitters website for store hours.  
[www.minnesotaeducationaloutfitters.com](http://www.minnesotaeducationaloutfitters.com).
- **Donald's Uniform Store** at 4 Shady Oak Road, Hopkins is another approved vendor for all plaid and navy clothing. STS Logo available. Their product can be purchased at the store, ordered by fax or by phone. Their phone number is 651-776-2723 ext. 2. See the Donald's website:  
[www.donaldsuniform.com](http://www.donaldsuniform.com) for store hours.
- **Lands' End Direct Merchant Mail Order Catalog**. Phone orders are taken at 1-800-469-2222. St. Therese receives a rebate for orders made from the school uniform catalog. Please use the St. Therese customer Number 9000-3096-6. The Lands' End catalog is available in the school office. STS Logo available.
- Target, Kohl's, JC Penney, Gap, Old Navy, Walmart, and many other retailers carry pants, polo's, shirts, and blouses which will satisfy the school uniform policies.



**THE NEW AND GENTLY USED UNIFORM STORE WILL BE OPEN FROM  
AUGUST 12 - AUGUST 23, 2024  
IN THE MIDDLE SCHOOL HALLWAY**

**The uniform guidelines are: White or Dark Green for Grades K-5, White or Light Blue for Grades 6-8.**

Uniforms acceptable under the school uniform guidelines and in good condition, (**no stains, paint, tears, or shiny knees**), can be brought in to sell to the school office during the summer months. Here is how the sale works:

- Pin an envelope on each garment you wish to sell. Write your name, the size of the garment and the price (using the prices below).
- When people “shop,” they will place their check or cash in your envelope and place the envelope in a cash box marked “Uniform Sales Box.” Sellers will be contacted and envelopes will be in the school office for pick up.
- If you would simply like to donate your uniform items to the school, just leave the items in the school office for Terri Fleischhacker to process or write “St. Therese” on the envelope instead of your name. *Donated dollars will go to the Father Shea Scholarship Fund, (tuition assistance).* Thank you!

The used uniform price list is as follows:

Plaid jumpers_____	\$5.00
Plaid Skirts_____	\$5.00
Navy Skorts_____	\$5.00
Blouses_____	\$3.00
Oxford shirts_____	\$3.00
Polo shirts_____	\$3.00
Turtleneck shirts_____	\$3.00
Navy Twill pants_____	\$3.00
Plaid or Navy Shorts_____	\$3.00
Navy Sweaters_____	\$3.00
STS official sweatshirts_____	\$4.00
Middle School Blazers_____	\$25.00

**\* DON'T FORGET, WHEN ORDERING NEW UNIFORMS FROM LANDS' END, USE # 900030966, WHICH WILL IDENTIFY YOU AS A ST. THERESE PARENT. THANK YOU!**



## St. Therese Parent Association (PA)

The St. Therese Parent Association is an organization of parent volunteers supporting principal and staff to enrich the STS experience. The committee plans and executes events in and around school with the goal of building community and strengthening the relationships of students, parents, families, and staff. Some of our events include Class Parties, Teacher Appreciation Week, Christmas Box Donations, and many more.

The Association is comprised of a core group of parent volunteers and relies on the efforts of ALL parents in the community to produce successful events. Each year we collect a fee from each family through TADS to fund event the committee hosts. We also rely on your donation of TIME to make events happen.

The Association follows the root beliefs of St. Therese School and translates them into volunteering opportunities.

**“We Are Always Learning”**

**“We Do Christ’s Work”**

**“All Are Welcome”**

**“God is in All Things”**

**“Little Things Make Big Things Happen”**

Classroom Coordinator

Service Project Coordinators

Special Events Coordinator

Hospitality Coordinator

Community Fundraising Events

Coordinator

We are always welcoming members who would like to be involved. Please reach out to our Chair Caitlin Leinenkugel [caitlinleinenkugel@gmail.com](mailto:caitlinleinenkugel@gmail.com) or any other PA member for more information. The committee meets once a month (Wednesday following school Mass) to plan upcoming events. We would love to hear from you if you are interested in being involved in fun events around school.





## HEALTH GUIDELINES

July 2024

Welcome back to our students and parents and welcome new families and students. We hope to make this a safe and healthy school year. To do this, we need your help. A few reminders before the beginning of the school year:

### Minnesota State Immunization Requirements:

<b>Polio</b>	3-4 doses depending on age when 3 <sup>rd</sup> dose was given.
<b><u>DTaP, DTP, DT</u></b>	4-5 doses depending on age when 4 <sup>th</sup> dose was given.
<b><u>2 MMRs, 3 Hepatitis B and 2 Varicella</u></b>	is now enforced at <b>ALL</b> grades, not just K and 7 <sup>th</sup>
<b><u>Tdap</u></b>	<b>ALL 7<sup>th</sup> – 12<sup>th</sup></b> grade to have Tdap not just Td
<b><u>Meningococcal (MCV, MPSV)</u></b>	7 <sup>th</sup> grade has to have. Encourage 8 <sup>th</sup> – 12 <sup>th</sup> grades to consider

- If your child has had any of the diseases listed above, it is required that there be a physician's signature to confirm. Check with your child's physician and turn in the requested information before the first day of school. **NO SHOTS, NO SCHOOL. If you choose to have your child (ren) exempt from immunizations, please contact Vicky Lincoln at her email address. Once we have your exemption of file, we do not need a new one each year.**
- **I do not need** a new immunization form filled out every year.
- If your child has allergies that require immediate attention (life threatening) you should obtain an **Emergency Action Plan from your Doctor**, Epi pen/Benadryl, etc., before the start of the school year. You will need to sign this also. This **does not carry over year-to-year**.
- If your child needs medications to be kept in the Health Office during the school year, the proper paperwork needs to be filled out. This can be found on the website under **Health office. Prescription Medication** needs both doctor and parent signature. **Nonprescription Medication** needs only parent signature. **All medication needs to be in its original container with the child's name and dosage on it.**
- Students are not allowed to carry any meds. If your child is in middle school, they can be evaluated by our district nurse to self-carry an inhaler.



## ABSENCES & ILLNESSES

Below are rules about student absences or illnesses.

- Children need to stay home if they have a *temperature of 100° or greater*, are *throwing up* or have *diarrhea*. They may return to school when the fever has been less than 100° for 24 hours *without fever-reducing medicine*, when it has been 24 hours since the last episode of vomiting or diarrhea and when the child feels well enough to return. If there is doubt in the morning whether your child is ok to be in school that day, you may consider keeping him or her home for the morning and seeing how it goes.
- If your child will be **absent** from school, either for a day or for an extended time for a family activity or vacation, you *must* report their absence, either by e-mailing the teacher or calling our attendance line at 651-362-6409. Please include a reason for the absence.
- Parents, please let us know in the health office if your child is diagnosed with a **communicable condition** such as Strep Throat, Pink Eye, Fifth Disease, Influenza, Head Lice, etc. Especially if this pops up over the weekend. We need to communicate this information to the parents of other students in your child's class. Some illnesses are tracked by the state and need to be notified by schools. Call the front desk at 952-473-4355 or e-mail: [health@st-therese.org](mailto:health@st-therese.org)
- **Undiagnosed rashes** and other skin conditions need to be diagnosed by a physician before your child can be in school. There are many skin conditions which are contagious, and we want to be sure that no sharing takes place! Again, please let us know in the health office of the diagnosis.
- Keep checking heads for our least favorite critter, **Head Lice**. We can offer guidance on what to do if your child is affected. Prevention is a lot easier than treating - discourage your children from having any head-to-head contact with others or share hats, combs, towels, etc.
- If you have any Health-related questions during the summer please contact Annie Lumbar-Benson, Minnetonka district health services at 952-401-5993

Vicky Lincoln  
St. Therese School Health Paraprofessional  
952-261-0601  
[Health@st-therese.org](mailto:Health@st-therese.org)



**OVER THE COUNTER MEDICATION REQUEST AT SCHOOL**  
**Minnetonka Public School Health Services**

Grades K-12

Parents of a student requesting that medication be administered during school hours by school staff are required to provide for the school: **a parental release** and medication supplies in the **original medication bottle clearly labeled with the student's name.**

Student name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School: \_\_\_\_\_ Grade/Grad Year: \_\_\_\_\_ Teacher: \_\_\_\_\_

**Parental request for administration of medication**

I request this medication be given as instructed:

\_\_\_\_\_ Daily

\_\_\_\_\_ As needed

Medication: \_\_\_\_\_ Dosage \_\_\_\_\_

For Treatment of: \_\_\_\_\_

Possible side effects: \_\_\_\_\_

Administering instructions: \_\_\_\_\_

Other instructions: \_\_\_\_\_

**Parent/Guardian signature:** \_\_\_\_\_ **Daytime phone:** \_\_\_\_\_ **Date:** \_\_\_\_\_



# PRESCRIPTION MEDICATION REQUEST AT SCHOOL

## Minnetonka Public School Health Services Request Form

\_\_\_\_\_ Daily \_\_\_\_\_ As needed

Student's name \_\_\_\_\_ DOB \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

Parents of students requesting that medication be administered during school hours by school staff are required to provide for the school: (1) the physician's order, (2) a parental release and (3) medication in the prescribed bottles. Ask for medication to be divided into two prescription bottles completely labeled: one for home and one for school.

\*\*\*\*\*

### PHYSICIAN'S ORDER FOR ADMINISTRATION OF MEDICATION BY SCHOOL PERSONNEL

I have prescribed the following medication \_\_\_\_\_  
(name of medication) (dosage in mg, etc.)

to be given during school hours at \_\_\_\_\_ for the treatment of \_\_\_\_\_.

Length of time to be given \_\_\_\_\_ Discontinue after dose on \_\_\_\_\_.

Physician's signature \_\_\_\_\_ Date \_\_\_\_\_

Print physician's name \_\_\_\_\_ Phone \_\_\_\_\_

\*\*\*\*\*

### PARENTAL REQUEST FOR ADMINISTRATION OF MEDICATION

Only when a medication is prescribed to be taken during school hours will a child be given medication at school. I request this medication be given as prescribed. Licensed School Nurses may request additional information from the physician regarding this medication/condition.

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_ Daytime phone \_\_\_\_\_

<u>Date &amp; name of med rec'd</u>	<u>Pharmacy &amp; Rx</u>	<u>Unit Dosage</u>	<u>Count</u>	<u>Exp. Date</u>	<u>Initials</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Initials

Signatures

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Enter the dates for each vaccine your child has received to date. Specify the month, day, and year of each dose such as 01/01/2010.

# Immunization Form

Name \_\_\_\_\_ Birthdate \_\_\_\_\_

## Immunizations required for child care, early childhood programs, and school.

Vaccine	Birth to 6 months	12 -24 months	At Kindergarten	At 7th grade	At 12th grade
Hepatitis B	<input type="text"/>	<input type="text"/>			
Diphtheria, Tetanus, Pertussis (DTaP, DT, Td)	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Haemophilus influenzae</i> type b (Hib)	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Pneumococcal (PCV)	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Polio	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Measles, Mumps, Rubella (MMR)		<input type="text"/>		<input type="text"/>	<input type="text"/>
Chickenpox (varicella)		<input type="text"/>		<input type="text"/>	<input type="text"/>
Hepatitis A		<input type="text"/>	<input type="text"/>		
Tetanus, Diphtheria, Pertussis (Tdap)				<input type="text"/>	
Meningococcal (MCV4)				<input type="text"/>	<input type="text"/>

Minnesota law requires children enrolled in child care, early childhood education, or school to be immunized against certain diseases, unless the child is medically or non-medically exempt.

### Instructions for parent or guardian:

- Fill out the dates in chronological order even if your child received a vaccine outside of the age/grade category that the box is in. Depending on the age of your child, they may not have received all vaccines; some boxes will be blank.
  - If you have a copy of your child's immunization history, you can attach a copy of it instead of completing the front of this form.
  - Your doctor or clinic can provide a copy of your child's immunization history. If you are missing or need information about your child's immunization history, talk to your doctor or call the Minnesota Immunization Information Connection (MIIC) at 651-201-3980 or 800-657-3970.
- Sign or get the signatures needed for the back of this form.
  - Document medical and/or non-medical exemptions in section 1.
  - Verify history of chickenpox (varicella) disease in section 2.
  - Provide consent to share immunization information (optional) in section 3.

**Instructions:** Complete section 1 to document a medical or non-medical exemption, section 2 to verify history of varicella disease, and section 3 to consent to share immunization information.

Name \_\_\_\_\_

**1. Document a medical and/or non-medical exemption (A and/or B).**

Place an X in the box to indicate a medical or non-medical exemption. If there are exemptions to more than one vaccine, mark each vaccine with an X.

Vaccine	Medical Exemption	Non-Medical Exemption
Diphtheria, Tetanus, and Pertussis		
Polio		
Measles, Mumps, Rubella		
<i>Haemophilus influenzae</i> type b		
Chickenpox (varicella)		
Pneumococcal		
Hepatitis A		
Hepatitis B		
Meningococcal		

**A. Medical exemption:** By my signature below, I confirm that this child should not receive the vaccines marked with an X in the table for medical reasons (contraindications) or because there is laboratory confirmation that they are already immune.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of health care practitioner\*)

**2. History of chickenpox (varicella) disease.** This child had chickenpox in the month and year \_\_\_\_\_

My signature below means that I confirm that this child does not need chickenpox vaccine because:

- I am a health care practitioner and this child was previously diagnosed with chickenpox or the parent provided a description that indicates this child had chickenpox in the past.
- I am the parent or guardian and this child had chickenpox on or before September 1, 2010.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of health care practitioner\*, representative of a public clinic, or parent/guardian). Parent can sign if chickenpox occurred before September 2010.

\*Health care practitioner is defined as a licensed physician, nurse practitioner, or physician assistant.

**B. Non-medical exemption:** A child is not required to have an immunization that is against their parent or guardian's beliefs. However, choosing not to vaccinate may put the health or life of your child or others they come in contact with at risk. Unvaccinated children who are exposed to a vaccine-preventable disease may be required to stay home from child care, school, and other activities in order to protect them and others.

By my signature, I confirm that this child will not receive the vaccines marked with an X in the table because of my beliefs. I am aware that my child may be required to stay home from child care, school, and other activities if exposed.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of parent or guardian in presence of notary)

**Non-medical exemptions must also be signed and stamped by a notary:**

This document was acknowledged before me on \_\_\_\_\_ (date) by \_\_\_\_\_ (name of parent or guardian)

Notary Signature: \_\_\_\_\_

Notary Stamp

STATE OF MINNESOTA, COUNTY OF \_\_\_\_\_

**3. Consent to share immunization information:** This school is asking for permission to share your child's immunization record with Minnesota's immunization information system. Giving your permission will:

- Provide easier access for you and your school to check immunization records, such as at school entry each year.
- Support your school in helping to protect students by knowing who may be vulnerable to disease based on their immunization record. This can be important during a disease outbreak.

Under Minnesota law, all the information you provide is private and can only be released to those authorized to receive it. Signing this section of the form is optional. If you choose not to sign, it will not affect the health or educational services your child receives.

I agree to allow my child's school to share my child's immunization documentation with Minnesota's immunization information system:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(of parent/guardian)



# St. Therese Spirit Club and Homework Help Registration



Our Mission: To provide after school, non-school day, and summer care for children enrolled at St. Therese School. **Spirit Club** is designed to create a safe, well-supervised and fun environment while instilling and building on the values taught at St. Therese School. **Homework Help** is designed for extra time after school for middle school students (grades 6 – 8) to complete their work. It is free until 3:15pm. If additional care is needed, please register them for Spirit Club. At 3:15, they will then join the main Spirit Club group and you will be billed the same rates as below.

**Tuition Fees:**

**Registration Fee:** \$40 per family per school year. Non-refundable.  
\$25 Early registration discount - before August 2.

<b>After School:</b>	1 child	2 <sup>nd</sup> child	3 <sup>rd</sup> child	4 <sup>th</sup> child
Spirit Club (grades K – 5)	\$21.00	\$18.00	\$16.00	\$11.00
Homework Help (grades 6 – 8)	\$15.00	\$15.00		

<b>Discounted Rate 4:00 pick up:</b>	1 child	2 <sup>nd</sup> child	3 <sup>rd</sup> child	4 <sup>th</sup> child
(must indicate on form and be picked up by 4:00)	\$15.00	\$15.00	\$15.00	\$15.00

<b>Non-School Days (all grades):</b>	1 child	2 <sup>nd</sup> child	3 <sup>rd</sup> child	4 <sup>th</sup> child
1 day a week	\$62.00	\$59.00	\$57.00	\$52.00

***Field trip and enrichment fees are in addition to daily fees.***

***Spirit Club is available on most non-school days.***

Please complete and return [this form](#) by August 2<sup>nd</sup> to save a space in Spirit Club for the fall. Space is limited and priority will be given to families needing at least 3 days/week. The full registration packet and September sign up will be available at the open house.



## **Spirit Club After School Care Registration** **& Emergency Policies Overview:**

\*A full handbook will be available in your registration packet.

\* Completed registration information and fee is due prior to the first day of school to ensure enrollment in Spirit Club. Any child attending without appropriate registration fee and materials will be charged an additional \$20 per day until received.

\*Please have all monthly registration forms in before the due date. Staffing requirements are based on number of students signed up to attend.

\*If you need your child to attend Spirit Club on a day that they were not registered for, please call or send an e-mail to Jo Ellen Begalke at least 24 hours in advance of the day your child needs to attend, extra fees (additional \$20 per day) will be applied to your statement.

\*If you have registered your child for a day that is no longer needed, please call or send an e-mail to Jo Ellen Begalke to inform us of the change. You will not be charged for any day your child is sick (absent) from school at the end of the day.

\*Any change in your child's schedule needs to be communicated by note or e-mail to your child's teacher as well as Jo Ellen Begalke.

\*All fees will be billed monthly to your TADS account. You will be charged the additional \$20 fee for any days your child attends prior to the office receiving your monthly registration.

\*Spirit Club monthly registration sheets are available outside the St. Therese School office or in the Spirit Club room.

\*Spirit Club closes at 5:30pm. If your child is picked up after 5:30pm, you will be charged \$1 per minute per child. If signed up for early pickup (4:00pm), you will also be charged \$1 per minute you pick up after 4:00.

\*In cases of emergency, and you need someone else to pick up your child, please send a note with your child indicating who will be picking up. They will be instructed to show a driver's license.

\*Spirit club is a continuation of a school day. Therefore school-appropriate behavior will be enforced. If your child does not abide by these expectations, you will be asked to make other after-school arrangements.

~Spirit Club direct [spiritclub@st-therese.org](mailto:spiritclub@st-therese.org).

~Jo Ellen Begalke, Spirit Club Director: [JBegalke@st-therese.org](mailto:JBegalke@st-therese.org) or 952-261-0587.

# St. Therese Athletics Program

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## Exercising Our Faith

A competitive sports program offering soccer, volleyball, and basketball for students of St. Therese Catholic School and parish. We participate in the South Side Youth Organization, a league comprised of non-public schools in Minneapolis and the southwestern suburbs. 2023-2024 was the last year of our partnership with St. John the Baptist. We wish all their student athletes' good luck in their future playing careers!

**STS/SJB Athletics** strives to provide individual skill development while building team dynamics

**STS/SJB Teams** do their best to create a competitive & supportive environment for any student who wants to participate and serve as a means to enhance school spirit and provide opportunities to build skills with fellow students.

## Soccer

Boys

and girls, 4<sup>th</sup> – 8<sup>th</sup> grade  
August – October  
Co-ed teams  
Cub and Varsity level  
8 – 12 games per season  
1-2 practices / week



### Fall 2023 Highlights

- 2 teams (Cub & Varsity)
- 20 players
- 3 volunteer parent/alumni coaches

## Volleyball

Girls, 4<sup>th</sup> – 8<sup>th</sup> grade  
August – October  
Cub and Varsity level  
10 – 14 games per season  
1-2 practices / week



### Fall 2023 Highlights

- 3 teams (2 Cub, 1 Varsity)
- 24 players
- 3 volunteer parent/alumni coaches

## Basketball

Boys

and girls, 4<sup>th</sup> – 8<sup>th</sup> grade  
November – March

Cub and Varsity level  
10 – 14 games per season



### Winter 2023-2024 Highlights

- 5 teams (3 Cub, 2 Varsity)
- 40+ players
- 9 volunteer parent/alumni coaches
- 2 high school assistant coaches
- Cub Tournament Runner-up!
- Varsity Tournament Runner-up!



## ADDITIONAL WAYS TO SUPPORT ST. THERESE CATHOLIC SCHOOL

**Fundraising Support is essential for the success of St. Therese Catholic School as tuition only covers about 60% of the cost to educate. We are grateful for your additional support in so many ways!**

### **Scrip Program**

Easiest. Fundraiser. Ever.

Let the money you are already spending at Target, Cub, Holiday, etc., earn money for our school. Purchase gift cards in the school office or after Mass on Sundays.

### **General Mills Box Tops for Education**

Have you downloaded the Box Tops app yet? Check out this short [video](#) for a quick explanation! Physical Box Top clips are being phased out of production; however, they may continue to be found on many products throughout the store. You may still clip these Box Tops and send in with your students. Scanned Box Tops are already on many products. Look for the Box Tops logo on hundreds of products you know and love. Buy the products, scan your receipt with the Box Tops mobile app, and automatically earn 10¢ Box Tops for our school.

### **Special Giving Opportunities**

Each year, the school community engages in special giving opportunities and events to help bridge the gap between tuition and cost to educate. Look for more information on our **Oktoberfest Annual Fund Event on October 12<sup>th</sup>** and our **Community Gala on May 9<sup>th</sup>, 2024**.

### **Other Financial Gifts**

We are grateful for the many things our families and community members do to help us live out our school mission. In addition to our annual fundraisers, there are many tax-deductible ways to help support St. Therese Catholic School financially:

**The *Fair Share*** program is designed to help defray the difference between the actual cost of educating a student at St. Therese (\$9,000+) and tuition (\$5,980). *Fair Share* helps us keep our tuition rates reasonable and allows families who *can* do more to do so. Fair Share can be accessed through TADS or you can speak with Mr. Groebner.

**The *Fr. Shea Fund*** provides tuition assistance to those who need support. Over \$100,000 was given in tuition assistance last year, and the need is growing. Your support of the Fr. Shea Fund allows us to say “yes” to families who desire a Catholic education for their children but are prohibited by financial challenges.

### **General Gifts to School**

Unrestricted gifts to St. Therese School also help in so many ways to continue to bridge the gap between tuition and expenses and allow us to provide the highest quality programming.

Many companies offer ***matching grant programs***, so please check with your place of employment to see if this option is available.

Please contact Principal Adam Groebner (952-473-4355) for more information on these and other opportunities for giving.



**ST. THERESE SCHOOL  
KINDERGARTEN SUPPLY  
LIST 2024 – 2025**

<b>QTY NEEDED</b>	<b>ITEM NAME</b>	<b>BOUGHT</b>
3	24 Ct. Boxes of Crayons	<input type="checkbox"/>
3	2-Pocket folders (fun and sturdy!)	<input type="checkbox"/>
1	1" 3-ring binder, white	<input type="checkbox"/>
1	Clipboard, 9" x 12 ½"	<input type="checkbox"/>
2	10ct. Crayola Broad tip Marker set – Classic Colors	<input type="checkbox"/>
2	Black Sharpie Markers (for Art)	<input type="checkbox"/>
2	Reams of white copy paper; 8 ½ x 11	<input type="checkbox"/>
1	School Box, 8" x 5", or size equal pencil pouch	<input type="checkbox"/>
1	Pair of Headphones	<input type="checkbox"/>
1	Towel or small blanket (for rest time)	<input type="checkbox"/>
1	Large backpack	<input type="checkbox"/>
1	Composition Notebook (for Spanish)	<input type="checkbox"/>
2	Large glue sticks	<input type="checkbox"/>
2	Boxes of Kleenex	<input type="checkbox"/>
1	Container of Clorox wipes	<input type="checkbox"/>
12-24	Individual, Pre-sharpened yellow pencils	<input type="checkbox"/>
**	No "tie shoes" please! (slip-ons or Velcro, highly preferred!)	<input type="checkbox"/>



**ST. THERESE SCHOOL  
GRADE 1 SUPPLY  
LIST 2024 – 2025**

<b>QTY NEEDED</b>	<b>ITEM NAME</b>	<b>BOUGHT</b>
1	Clipboard, 9" x 12 ½"	<input type="checkbox"/>
1	24 ct. Box of Crayons	<input type="checkbox"/>
2	Eraser, Pink Pearl (1 for Art)	<input type="checkbox"/>
3	Folders; 2-pocket, fun and sturdy	<input type="checkbox"/>
4	Large glue sticks (2 for class and 2 for Art)	<input type="checkbox"/>
2	Black Sharpie Markers (for Art)	<input type="checkbox"/>
2	10 ct. Crayola Broad tip Marker set	<input type="checkbox"/>
1	Crayola Colorful Broad Tip Marker set (for Art)	<input type="checkbox"/>
2	Reams of white copy paper; 8 ½ x 11	<input type="checkbox"/>
20	#2 Pencils; <b>Sharpened</b>	<input type="checkbox"/>
1	School Box, 8" x 5" or case	<input type="checkbox"/>
1	Ruler; inches and centimeters	<input type="checkbox"/>
1	Scissors	<input type="checkbox"/>
1	Primary ruled marble comp book 100ct	<input type="checkbox"/>
1	Composition notebook (for Spanish)	<input type="checkbox"/>
1	Pair of Headphones	<input type="checkbox"/>
1	School bag/backpack	<input type="checkbox"/>
2	Large container of disinfecting wipes	<input type="checkbox"/>
2	Boxes of Kleenex	<input type="checkbox"/>
1	Expo White Board Markers (2 pack)	<input type="checkbox"/>
1	Roll of paper towels	<input type="checkbox"/>



**ST. THERESE SCHOOL  
GRADE 2 SUPPLY  
LIST 2024 – 2025**

<b>QTY NEEDED</b>	<b>ITEM NAME</b>	<b>BOUGHT</b>
1	Clipboard, 9" x 12 ½"	<input type="checkbox"/>
1	Soft Pouch zippered pencil Case ( <b>NO HARD CASES</b> )	<input type="checkbox"/>
1	24 ct. Box of Crayons	<input type="checkbox"/>
1	Erasers, Large Pink (for Art)	<input type="checkbox"/>
2	Black Sharpie Markers (for Art)	<input type="checkbox"/>
6	Glue Sticks	<input type="checkbox"/>
2	10 ct. Crayola Broad tip Marker set (1 is for Art)	<input type="checkbox"/>
1	12 ct. Colored Pencils	<input type="checkbox"/>
1	Wide ruled Black marble composition book 100ct	<input type="checkbox"/>
1	Wide ruled Yellow marble composition book 100ct	<input type="checkbox"/>
1	Composition Notebook (for Spanish) <b>*NEW STUDENTS ONLY*</b>	<input type="checkbox"/>
1	Roll Paper Towels	<input type="checkbox"/>
1	Ream of white copy paper; 8 ½ x 11	<input type="checkbox"/>
2	Boxes (12 ct.) #2 Pencils; <b>Sharpened</b>	<input type="checkbox"/>
1	12" Ruler; <b>Must be Wood</b> ; std. & metric	<input type="checkbox"/>
1	Scissors; Fiskars for kids; pointed	<input type="checkbox"/>
2	Large container of disinfecting wipes	<input type="checkbox"/>
1	Box of Kleenex	<input type="checkbox"/>
2	4 packs of Expo White Board Markers	<input type="checkbox"/>
1	Pair of Headphones (over the ear)	<input type="checkbox"/>
1	School bag/backpack	<input type="checkbox"/>
3	2-pocket folders	<input type="checkbox"/>
1	Package of Pencil Eraser Caps	<input type="checkbox"/>



**ST. THERESE SCHOOL  
GRADE 3 SUPPLY  
LIST 2024 – 2025**

<b>QTY NEEDED</b>	<b>ITEM NAME</b>	<b>BOUGHT</b>
2	1" View Binder, Heavy Duty, White	<input type="checkbox"/>
1	Clipboard, 9" x 12 ½"	<input type="checkbox"/>
1	Pencil Case	<input type="checkbox"/>
1	24 ct. Box of Crayons	<input type="checkbox"/>
2	Erasers, Large Pink (1 for Art)	<input type="checkbox"/>
2	Folders; 2-pocket	<input type="checkbox"/>
4	Glue Sticks (2 are for Art)	<input type="checkbox"/>
2	Black Sharpie Markers (for Art)	<input type="checkbox"/>
2	10 ct. Crayola Broad tip Marker set (1 is for Art)	<input type="checkbox"/>
1	12 ct. Colored Pencils	<input type="checkbox"/>
1	4 pk of dry erase markers	<input type="checkbox"/>
1	Notebook, wide ruled	<input type="checkbox"/>
1	Composition Notebook (for Spanish)	<input type="checkbox"/>
1	Reams of white copy paper; 8 ½ x 11	<input type="checkbox"/>
24	#2 Pencils; <b>Sharpened</b>	<input type="checkbox"/>
1	12" Ruler; std. & metric	<input type="checkbox"/>
1	Scissors; Fiskars for kids; pointed	<input type="checkbox"/>
2	Large containers of disinfecting wipes	<input type="checkbox"/>
1	Roll Paper Towels	<input type="checkbox"/>
1	Pair of Headphones	<input type="checkbox"/>
1	School bag/backpack	<input type="checkbox"/>
1	Box of Kleenex	<input type="checkbox"/>
1	Last names A-M; One box of sandwich size bags	<input type="checkbox"/>
1	Last names N-Z; One box of gallon size bags	<input type="checkbox"/>





**ST. THERESE SCHOOL  
GRADE 4 SUPPLY  
LIST 2024 – 2025**

<b>QTY NEEDED</b>	<b>ITEM NAME</b>	<b>BOUGHT</b>
1	1" View Binder, Heavy Duty, White & any color	<input type="checkbox"/>
1	Loose-leaf Paper; wide ruled; 200 ct.	<input type="checkbox"/>
2	Reams of white copy paper; 8 ½ x 11	<input type="checkbox"/>
2	1 subject Wide Ruled Spiral Notebooks (Red, Blue)	<input type="checkbox"/>
1	Composition Notebook (for Spanish)	<input type="checkbox"/>
1	Clipboard, 9" x 12 ½"	<input type="checkbox"/>
2	Large Glue sticks (for Art)	<input type="checkbox"/>
2	Highlighter, Broad, Yellow	<input type="checkbox"/>
1	8 ct. Marker set; classic broad – (for classroom)	<input type="checkbox"/>
1	10ct. <b>Crayola</b> Broad tip Marker set – (for Art)	<input type="checkbox"/>
2	Black Sharpie Markers (for Art)	<input type="checkbox"/>
1	24ct Crayons or 1 Colored Pencil Set (12 ct.)	<input type="checkbox"/>
1	4 pack of white board markers	<input type="checkbox"/>
1	Folder (for Science)	<input type="checkbox"/>
3	Assorted Pocket only Folders (hole punched)	<input type="checkbox"/>
1	School Box or Pencil Pouch	<input type="checkbox"/>
24	#2 Pencils; Sharpened	<input type="checkbox"/>
2	Eraser, Pink Pearl (1 for Art)	<input type="checkbox"/>
1	Pencil Sharpener w/container	<input type="checkbox"/>
1	Ruler; 12" Standard and Metric	<input type="checkbox"/>
1	Scissors, Fiskars for kids; Pointed	<input type="checkbox"/>
3	Boxes of Kleenex (anti-viral if possible)	<input type="checkbox"/>
1	16 oz (or more) bottle of hand sanitizer	<input type="checkbox"/>
3	Large container of disinfecting wipes	<input type="checkbox"/>
1	Pair of Headphones	<input type="checkbox"/>
1	School bag/backpack	<input type="checkbox"/>
1	Protractor	<input type="checkbox"/>
1	Spiral Notebook, 1-subject, Graph Ruled Paper, 7 ½ x 10 ½ , 100 ct.	<input type="checkbox"/>
1	For Mr. Schmidt's class – "Bridge to Terabithia" novel by Katherine Paterson (ISBN: 978-0060734015) <i>**Class placements communicated in first week of August</i>	<input type="checkbox"/>
1	For Mrs. Gateman's class – "Holes" novel by Louis Sachar (ISBN: 978-1408865231) <i>**Class placements communicated in first week of August</i>	<input type="checkbox"/>



**ST. THERESE SCHOOL  
GRADE 5 SUPPLY  
LIST 2024 – 2025**

<b>QTY NEEDED</b>	<b>ITEM NAME</b>	<b>BOUGHT</b>
1	Pencil Case	<input type="checkbox"/>
1	Clipboard, 9 x 12 ½"	<input type="checkbox"/>
1	Ream of white copy paper; 8 ½ x 11	<input type="checkbox"/>
2	Black Sharpie Markers	<input type="checkbox"/>
4	Elmer's Large Glue Sticks	<input type="checkbox"/>
3	10ct. <b>Crayola</b> Broad tip Marker set	<input type="checkbox"/>
3	Composition Notebook	<input type="checkbox"/>
1	Loose-leaf Paper; wide ruled; 200 ct.	<input type="checkbox"/>
2	Box of <b>Crayola</b> crayons	<input type="checkbox"/>
4	Folders (pocket only, any color)	<input type="checkbox"/>
2	Highlighters	<input type="checkbox"/>
4 boxes	#2 Pencils; Sharpened (2 for personal use & 2 for class set)	<input type="checkbox"/>
2	Colored Pencil set; 12 ct.	<input type="checkbox"/>
2	4 pack – Dry erase Expo Markers (1 set of black, 1 multi-colored)	<input type="checkbox"/>
1	Hand Sanitizer	<input type="checkbox"/>
1	Roll of Paper Towels	<input type="checkbox"/>
1	Scissors; Pointed (adult)	<input type="checkbox"/>
2	Boxes of Kleenex	<input type="checkbox"/>
1	Large Container of disinfecting wipes	<input type="checkbox"/>
1	Pair of Headphones (not earbuds)	<input type="checkbox"/>
1	3 ring Binder	<input type="checkbox"/>
1	School bag/backpack	<input type="checkbox"/>
4	Scotch tape in dispenser roll	<input type="checkbox"/>



**ST. THERESE SCHOOL  
GRADE 6 SUPPLY  
LIST 2024 – 2025**

<b>QTY NEEDED</b>	<b>ITEM NAME</b>	<b>WHICH CLASS</b>	<b>BOUGHT</b>
1	Large container of disinfecting wipes	Advisory Class	<input type="checkbox"/>
1	Roll Paper Towels	Advisory Class	<input type="checkbox"/>
3	Boxes of Kleenex (anti-viral if possible)	Advisory Class	<input type="checkbox"/>
1	Dry Erase Marker 4pk, Chisel Tip, Low Odor	Advisory Class	<input type="checkbox"/>
2	Reams of white copy paper; 8 ½ x 11	Advisory Class	<input type="checkbox"/>
1	Headphones with wire (to be left at school)	Student	<input type="checkbox"/>
1	Accordion style organizer with at least 7 pockets (1/subject)	Student	<input type="checkbox"/>
72	#2 Pencils; Sharpened (3 boxes of 24)	Student	<input type="checkbox"/>
2	Permanent Marks-a-lot black markers	Art	<input type="checkbox"/>
2	Black sharpies	Art	<input type="checkbox"/>
2	Large glue sticks	Art	<input type="checkbox"/>
1	1 Pink Pearl eraser	Art	<input type="checkbox"/>
1	Composition Notebooks – college ruled	ELA	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	ELA	<input type="checkbox"/>
6	Dividers for 3-ring binder	ELA	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	H&G	<input type="checkbox"/>
6	Dividers for 3-ring binder	H&G	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	Math	<input type="checkbox"/>
6	Dividers for 3-ring binder	Math	<input type="checkbox"/>
1	Ream of College ruled lined paper	Math	<input type="checkbox"/>
2	Red Pens, Ballpoint stick	Math	<input type="checkbox"/>
1	Protractor, 6" Clear	Math	<input type="checkbox"/>
1	Ruler; 12" Standard and Metric, plastic	Math	<input type="checkbox"/>
1	Course 1 Math & Pre-Algebra – non-graphing calculator	Math	<input type="checkbox"/>
3	Notebooks, 70 pg. college rule, Spiral (1 for Math; 1 for Religion; 1 for Science)	Math / Religion / Science	<input type="checkbox"/>
1	Black 1" 3-ring binder	Music	<input type="checkbox"/>
1	Gym uniform available through spirit wear (optional)	Phy. Ed	<input type="checkbox"/>
1	Bible at home for religion HW & personal prayer. Paperback is fine. Possible versions; New American Revised, the New Revised Standard or Today's English version	Religion	<input type="checkbox"/>



**ST. THERESE SCHOOL  
GRADE 7 SUPPLY LIST  
2024 – 2025**

QTY	ITEM NAME	CLASS	BOUGHT
1	Large container of disinfecting wipes	Advisory	<input type="checkbox"/>
1	Roll Paper Towels	Advisory	<input type="checkbox"/>
2	Boxes of Kleenex (anti-viral if possible)	Advisory	<input type="checkbox"/>
1	Dry Erase Marker 4pk, Chisel Tip, Low Odor	Advisory	<input type="checkbox"/>
2	Reams of white copy paper; 8 ½ x 11	Advisory	<input type="checkbox"/>
1	Headphones with wire (to be left at school)	Student	<input type="checkbox"/>
1	Accordion style organizer with at least 7 pockets (1/subject)	Student	<input type="checkbox"/>
72	#2 Pencils; Sharpened (3 boxes of 24)	Student	<input type="checkbox"/>
2	Permanent Marks-a-lot black markers	Art	<input type="checkbox"/>
2	Black sharpies	Art	<input type="checkbox"/>
2	Large glue sticks	Art	<input type="checkbox"/>
1	Pink Pearl Eraser	Art	<input type="checkbox"/>
1	Composition Notebook – college ruled	ELA	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	ELA	<input type="checkbox"/>
6	Dividers for 3-ring binder	ELA	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	H&G	<input type="checkbox"/>
6	Dividers for 3-ring binder	H&G	<input type="checkbox"/>
1	½" 3-ring binder (for European Geography unit)	H&G	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	Math	<input type="checkbox"/>
6	Dividers for 3-ring binder	Math	<input type="checkbox"/>
1	Ream of College Ruled Lined Paper	Math	<input type="checkbox"/>
2	Red Pens, Ballpoint stick	Math	<input type="checkbox"/>
1	Protractor, 6" Clear	Math	<input type="checkbox"/>
1	Ruler; 12" Standard and Metric, plastic	Math	<input type="checkbox"/>
1	Non-graphing Calculator	Pre-Algebra	<input type="checkbox"/>
1	TI-83 plus or TI-84 Graphing Calculator	Algebra	<input type="checkbox"/>
3	Notebooks, 70 pg. college rule, Spiral (1 Math; 1 Religion; 1 Science)	Math / Religion / Science	<input type="checkbox"/>
1	1" Black 3-ring binder	Music	<input type="checkbox"/>
1	Gym uniform available through spirit wear (optional)	Phy Ed	<input type="checkbox"/>
1	BIBLE – for homework & personal prayer. Paperback is fine. Possible versions; New American Revised, the New Revised	Religion	<input type="checkbox"/>



**ST. THERESE SCHOOL**  
**GRADE 8 SUPPLY LIST**  
**2024 - 2025**

QTY	ITEM NAME	CLASS	BOUGHT
1	Large container of disinfecting wipes	Advisory	<input type="checkbox"/>
1	Roll Paper Towels	Advisory	<input type="checkbox"/>
2	Boxes of Kleenex (anti-viral if possible)	Advisory	<input type="checkbox"/>
1	Dry Erase Marker 4pk, Chisel Tip, Low Odor	Advisory	<input type="checkbox"/>
2	Reams of white copy paper; 8 ½ x 11	Advisory	<input type="checkbox"/>
1	Headphones with wire (to be left at school)	Student	<input type="checkbox"/>
1	Accordion style organizer with at least 7 pockets (1/subject)	Student	<input type="checkbox"/>
72	#2 Pencils; Sharpened (3 boxes of 24)	Student	<input type="checkbox"/>
2	Permanent Marks-a-lot black markers	Art	<input type="checkbox"/>
2	Black sharpies	Art	<input type="checkbox"/>
2	Large glue sticks	Art	<input type="checkbox"/>
1	Pink Pearl eraser	Art	<input type="checkbox"/>
2	Composition Notebooks (1 for ELA; 1 for H&G;) – college ruled	ELA / H & G	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	ELA	<input type="checkbox"/>
6	Dividers for 3-ring binder	ELA	<input type="checkbox"/>
1	1" or 1 ½" 3-ring binder	Math	<input type="checkbox"/>
6	Dividers for 3-ring binder	Math	<input type="checkbox"/>
1	Ream of College Ruled Lined Paper	Math	<input type="checkbox"/>
2	Red Pens, Ballpoint stick	Math	<input type="checkbox"/>
1	Protractor, 6" Clear	Math	<input type="checkbox"/>
1	Ruler; 12" Standard and Metric, plastic	Math	<input type="checkbox"/>
1	TI-83 plus or TI-84 Graphing Calculator	Algebra / Geometry	<input type="checkbox"/>
1	Ball Bearing Compass	Geometry	<input type="checkbox"/>
1	Paper, Graph, ¼", Pad, 8.5x11, 50ct	Geometry	<input type="checkbox"/>
3	Notebooks, 70 pg. college rule, Spiral (1 Math; 1 Religion; 1 Science)	Math / Religion / Science	<input type="checkbox"/>
1	1" Black 3-ring binder	Music	<input type="checkbox"/>
1	Gym uniform available through spirit wear (optional)	Phy Ed	<input type="checkbox"/>
1	BIBLE - for religion homework & personal prayer. Paperback is fine. Possible versions; New American Revised, the New Revised Standard or Today's English version	Religion	<input type="checkbox"/>



# St. Therese Catholic School Culture Framework

## Root Beliefs

All are welcome.  
God is in all things.  
We are always learning.  
We do Christ's work.  
Little things make big things happen.

## St. Therese of Deeplaven

*St. Therese Parish and School is a powerful Catholic witness, committed to vibrant growth by living out Jesus Christ's call to "Go and make disciples" (Matt. 28:19) through our sacramental life, prayer, catechesis, fellowship, evangelization, and financial stewardship*

## St. Therese Catholic School

*St. Therese School is a preschool through eighth grade Catholic parish school that welcomes all and acknowledges the worth and dignity of each student.*

*We believe in nurturing spiritual growth and offering excellence in education, so that each child's unique potential is realized.*

## Philosophy and Goals

Draw students to God through examples of Christian love and acceptance.  
Equip children to become responsible, competent, and loving people.  
Build a passion for knowledge and lifelong learning.  
Provide a solid foundation of the history and teachings of the Catholic faith.  
Commit to ongoing evaluation of learning in order to foster academic excellence.  
Support families and parents in their role as the primary educators of their children.  
Encourage relationships across generations.

## Monthly Virtues

September	Hope
October	Studiosness
November	Humility
December	Patience
January	Fidelity
February	Cheerfulness
March	Temperance
April	Obedience
May	Diligence



## NEW FAMILY REGISTRATION 2024-2025 SCHOOL YEAR

### FORMS NECESSARY FOR NEW FAMILIES TO COMPLETE REGISTRATION

Welcome to St. Therese School!

There are a few things necessary to complete your child's registration that are not done on TADS. Those items are listed below. Please return the forms to Vicky Lincoln in the school office.

- \_\_\_\_\_ Emergency Contact information – 1 per family
- \_\_\_\_\_ Completed and signed Student Records Request (**this form is for 1<sup>st</sup> – 8<sup>th</sup> grades only**)
- \_\_\_\_\_ Copy of Birth Certificate
- \_\_\_\_\_ Copy of Baptismal Certificate
- \_\_\_\_\_ Immunization Record

Please contact the school office if you have any questions at 952-473-4355.

Thank you!





MINNETONKA  
PUBLIC SCHOOLS

## ★ Minnetonka Public Schools / St. Therese School Annual Verification of Census and Emergency Contact Information

Please read the information contained in this form carefully. Verification of this data is required to keep student information up to date and accurate. Make corrections, deletions and/or additions where necessary. Any changes that occur after this form is returned may be

forwarded to the school office.

### Student Information

<b>Name</b>	<b>Grade</b>	<b>Gender</b>	<b>Birthdate</b>	<b>Race/Ethnicity</b>
Address				Home Phone
Address listed above is student's				
<input type="checkbox"/> Primary residence	<input type="checkbox"/> Secondary residence	<input type="checkbox"/> Other with _____		

### Parent/Guardian Information

Relationship / Guardian 1	Work Phone	Cell Phone	Pager	E-mail Address
Relationship / Guardian 2	Work Phone	Cell Phone	Pager	E-mail Address
Relationship / Relationship	Work Phone	Cell Phone	Pager	E-mail Address

### Other Household Members

Name	Relationship	Gender	Birthdate	Grade	
Name	Relationship	Gender	Birthdate	Grade	
Name	Relationship	Gender	Birthdate	Grade	
<b>Emergency Contacts</b> (Persons authorized to care for sick student and act in an emergency when parents cannot be reached.)					
Name	Relationship	Home Phone	Work Phone	Cell Phone	Pager
Name	Relationship	Home Phone	Work Phone	Cell Phone	Pager
Name	Relationship	Home Phone	Work Phone	Cell Phone	Pager

If the parent/guardian cannot be reached, emergency numbers will be called in the event of sudden illness or minor accidents in school. In a serious medical emergency life-saving measures will be instituted immediately. If the child's condition permits, the physician will be called for instructions. If immediate medical attention is indicated, the community rescue team or an ambulance will be called for emergency care and transported to an emergency hospital room if needed. Such procedures will be reserved for extreme emergency situations and every attempt to notify the parent/guardian as soon as possible will be made.

Complete the Annual Verification of Health Information on the reverse side



# FORM SHOULD BE RETURNED BY FIRST DAY OF SCHOOL

## Annual Verification of Health Information

Student Information				
Name	Grade	Gender	Birthdate	Race/Ethnicity
Medications				
(Refer to St. Therese School Parent/Student Handbook for Health Regulations and Procedures)				
Medications given at home				
Medications given at school				
Health Issues and Conditions				
Acute or Chronic illness, injuries or operations this past year (list dates)				
New Health Issues				
Glasses/Contacts			Hearing/Ear Concern	
Activity Restrictions				
Asthma/allergies that require management during the school day				
Asthma: Yes / No		Explain		
_____ My student is carrying his/her own inhaler (Physician's note required) Allergies: Yes				
/ No Explain				
Last Physical (mo/day/yr)		Immunizations during the past year. (mo/day/yr) and type		
Physician and Clinic Information				
Physician			Clinic	
			Clinic Phone	
Hospital Preference				
Other Information				
Are there custody issues? Yes / No if yes, explain:				
Additional information that might be helpful in understanding your student (such as death, divorce, learning problems, etc)				
For Your Information				

Hearing, vision and scoliosis screening are provided for students according to state guidelines.

The School District is requesting the above information in connection with your child's enrollment in the School District and State law which requires that the School District keep health records of each school-age child. The data you supply will be used by the School District for the purposes of contacting you or those you have authorized in case of emergency and to address health and safety issues pertaining to your child.

You are not legally required to supply this information and may refuse to provide it. If you do not provide the requested information, in whole or in part, the School District may not be able to contact you in a timely manner if an emergency should arise or may not be able to fully address health and safety concerns pertaining to your child. If you provide the data, the School District will be able to contact you and will have more complete information to address health and safety concerns of your child at school.

The data you provide is classified by the School District as private educational data. This data may be shared with nursing staff, administration and other staff members who have a legitimate educational interest in the information. While most of the data you provide is classified as private data, some data (i.e., student name, address, etc.) is classified as directory information, which may be shared with the public under the conditions set forth in the School District's Student Records Policy. Any private data you provide may be shared with other persons or entities only where proper consent is provided, or as otherwise required or permitted by State or federal law.

If you have any questions regarding the completion of this form, please contact the school health office.

**Parent/Guardian Signature**

**Date**



## ST. THERESE SCHOOL STUDENT RECORDS REQUEST

Date \_\_\_\_\_

Please send us the official school records for the following student. She/he has enrolled in St. Therese Catholic School for Grade \_\_\_\_\_ for the 2024-2025 school year.

### Student's Information

Name: \_\_\_\_\_

Student's Address: \_\_\_\_\_ City/state: \_\_\_\_\_ Zip: \_\_\_\_\_

Student's Home Phone: \_\_\_\_\_

### School Information

Name of Previous School: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Please include:

- Transcripts (student records)
- Grades for current or most recent school year
- Standardized test results
- Health records
- Student state identification number, if previously attended in MN
- Psychological services report if any
- Special education information if any
- Social worker involvement if any
- Limited English Proficiency help if any
- Any other information which may be helpful in admission or placement of this student

Please send the above indicated information to:

St. Therese School  
18325 Minnetonka Blvd.  
Deephaven, MN 55391  
Phone: 952-473-4355  
Fax: 952-261-0630  
vlincoln@st-therese.org

Thank you for your assistance.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Staff Signature