ST. THERESE SCHOOL



2021 – 2022 INFORMATION PACKET

Dear St. Therese School Families,

Hello from an active St. Therese Catholic School! Between Spirit Club, several summer camps, the Early Learning Center and CONSTRUCTION, we are keeping busy at St. Therese this summer. I pray that you all are settling into a more "normal" summer nicely and staying safe and healthy!

I want to thank you again for your incredible partnership this past year! It was a unique, and at times challenging, year and our St. Therese School and Parish community continued to shine. I am grateful for you!

Thank you for reading the information included in this packet carefully. It contains important information for the 2021-2022 school year, including dates, policies, procedures, and ways you can help support our students.

Here are a few important dates you need to be aware of.

Our **New Family Welcome will be held on Tuesday, August 24** at **5:00 p.m**. likely on the lawn adjacent to the Outdoor Learning Center.

Our Back-to-School Open House will be held on Thursday, August 26 from 2 p.m. to 6 p.m. This is the time to hopefully visit classrooms, meet teachers, drop off school supplies, turn in completed forms, shop at the used uniform store, pick up spirit wear and sign up for volunteer opportunities. Bring your checkbook, your pen, and your calendar.

The first day of school is Tuesday, August 31! Our school day is 7:35am-2:10pm. As we finalize the details of an Opening Prayer Ceremony on August 31st and Opening School Mass on September 1st, we will communicate those details, so parents might join.

All volunteers must be Essential 3 qualified before being allowed to work or volunteer with children, with no exceptions, this includes recess duty. Additional information about Archdiocesan child safety requirements is included in this email.

Parent Information Nights will be Monday, September 13th (K-5) and Thursday, September 16th (Middle School). We will begin both nights at 6:30 p.m.

I pray that you and your families are enjoying your summer and enjoying time growing closer together and closer to Christ. Please feel free to reach out if you need anything.

Sincerely,

Adam Groebner, Principal

Ada S Groen

2021 - 2022 ST. THERESE CATHOLIC SCHOOL CALENDAR

NO SCHOOL

Busing change

Spirit wear / Busing change

Spirit wear

	A	ug	ust	202	21	
Su	M	Tυ	W	Th	F	Sa
1				5		
8	9	10	11	12	13	14
15	16	17	18	19	20	21
		24	25	26	27	28
29	30	31				

	Sep	oter	nbe	er 2	021	
Su	M	Tυ	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

August	
16-28	Teacher workshops
24	New Family Welcome - 5-7PM
26	Back to School Night - 2-6PM
27	All staff retreat - 8am - 3pm
31	1st Day of School
31	Parents drive both ways

September 2021							
Sυ	M	Tυ	W	Th	F	Sa	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
	20				24	25	
26	27	28	29	30			

September	
1-2	Parents drive both ways
1	Opening Mass
3 & 6	NO SCHOOL - Labor Day weekend
7	Parents drive both ways
7	ELC School Year begins
10	Spirit Wear day
11-19	Parish Eucharist Miracles Exhibit
13-Oct. 1	NWEA Testing
13	K-5 Curriculum Night
16	M.S. Curriculum Night
20-24	Camp Widji - Grades 6 & 7
22	Parent Tech Education Presentation (virtual)
23	Picture Day

October 2021							
Sυ	M	Tυ	W	Th	F	Sa	
					1	2	
3	4	5	6	7	8	9	
10	11	12	13	14	15	16	
17	18	19	20	21	22	23	
24	25	26	27	28	29	30	
31							

October	
1	Parents drive - PM only
1	8AM Mass & St. Therese Feast day celebration
1	Blessing of pets
7	ELC Fall Social
7	First Reconciliation parent prep meeting 6:30-8:00PM
8	Spirit Wear Day
14	Conferences 3:00-7:00PM - Uniform store open Thu & Fri
14	First Reconciliation parent prep meeting 6:30-8:00PM
15	NO SCHOOL - Conferences - 8-11:00AM
15	12-3:00PM - Professional Development for Staff
15	NO ELC PROGRAMS - Conferences
21-22	NO SCHOOL - MEA
26	Mass of the Holy Spirit (Grades 4-8)
27	Picture Retake Day

	No	ver	nbe	er 2	021	
Sυ	M	Tυ	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

November	
1	2-hour late start (9:30am)
1	All Saints Day Mass (10:00am)
5	Spirit Wear Day
6	First Reconciliation Parent / Child retreat 9-10:30am
12	NO BUSING - Parents drive both ways
23	Thanksgiving Feast
23	End of Tri 1
23	Generations Day
24-26	NO SCHOOL - Thanksgiving

December 2021							
Sυ	M	Tυ	W	Th	F	Sa	
			1	2	3	4	
5	6	7	8	9	10	11	
12	13	14	15	16	17	18	
19	20	21	22	23	24	25	
26	27	28	29	30	31		

December	
3	Spirit Wear Day
8	Feast of Immaculate Conception Masses / Mom's Day
8	Christmas boxes due
9	School Reconciliation Service
13	Christmas Program - ELC-2nd grade 6:30PM
14	Geography Bee 8:00AM
16	Christmas Program - 3rd - 8th grades 6:30PM
20-Jan. 2, 2022	NO SCHOOL - Christmas Break

January 2022							
Su	M	Tυ	W	Th	F	Sa	
						1	
2	3	4	5	6	7	8	
9	10	11	12	13	14	15	
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	31						

February 2022						
Su	M	Tυ	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March 2022						
Sυ	M	Tυ	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

	April 2022					
Sυ	M	Τυ	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2022						
Su	M	Tυ	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2022						
Sυ	M	Tυ	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

January	
3	School Resumes
6	Celebration of First Reconciliation 6-7:30pm
7	Spirit Wear Day
11	Spelling Bee
17	NO SCHOOL - MLK Jr. Day - Staff Professional Develop.
20	Celebration of First Reconciliation 6-7:30pm
TBD	Regional Spelling Bee at Holy Family
24	NO BUSING - Parents drive BOTH ways
30-Feb. 4	Catholic Schools Week Kickoff - 10:00am Mass & Celebration

February	
1-4	Catholic Schools Week
1	First Eucharist Parent prep mtg 6:30-8:30PM
4	Spirit Wear Day
8	First Eucharist Parent prep mtg 6:30-8:30PM
17	3-7:00PM - Conferences - Uniform store open Thu. & Fri.
18	NO SCHOOL - Conferences - 8-11:00AM
18	12-3PM - Professional Development for Staff
21	NO SCHOOL - President's Day

	,
March	
2	Ash Wednesday
4	End of Tri 2
4	NO SCHOOL - Professional Development day
10	School Reconciliation 9:00AM
11	Spirit Wear Day
11	Feed My Starving Children meal pack
18	8AM Mass - Feast of St. Joseph - Dad's morning
28-Apr. 1	NO SCHOOL - Spring Break

April		
1	NO SCHOOL - Spring Break	
8	Spirit Wear	
15	NO SCHOOL - Good Friday	
17	Easter	
18	NO SCHOOL - Easter Monday	
19-29	NWEA Testing	
26	ELC Spring Social	
29	Parish Gala	

May	
4	May Crowning
6	Spirit Wear Day
7 & 8	First Eucharist Celebrations
13-15	Middle School Play
25	Kindergarten Celebration and Light Ceremony
25	ELC Graduation
27	Last day for Owls and Bears
30	NO SCHOOL - Memorial Day

June	
1	8:00 AM - Final Mass of School year
1	8th grade graduation
2	Last day of school - 12:10pm dismissal - Field Day/Family Picnic
3	1/2 day ELC (closed at 12:30pm)
3	Teacher workshop / Grades
TBD	Vacation Bible School

July 2021

Dear Parents and Friends of St. Therese School,

Keeping kids safe is of highest importance at St. Therese Parish and School and throughout our Archdiocese. All clergy members, employees, and volunteers who interact with minors or vulnerable adults must complete the Archdiocesan Essential 3 requirements before beginning to serve. *Only those who are E3 qualified will be allowed to volunteer in any capacity next year.* This means all coaches, field trip chaperones, overnight trip chaperones, front desk parents, classroom volunteers, Fall Festival workers, library volunteers, middle school play volunteers and anyone who interacts with children must be fully compliant before beginning their volunteer hours.

Currently, about 25% of our school parents are E3 qualified. In order to maximize our full potential, I am asking ALL St. Therese parents to comply with the Archdiocesan requirements so your gifts and talents can be utilized to enrich the lives of our students through your volunteer efforts.

To become E3 qualified, a volunteer must complete the following:

- Participate in the initial VIRTUS training module (replaces the 3-hour live class)
- Complete a standard background check and 123b background check
- Sign and adhere to a volunteer Code of Conduct form (online)

If you are new to the VIRTUS system, set up your account by going to www.virtusonline.org, and click on "first time registrant" and follow the directions.

If you have completed VIRTUS training in the past, you can go to the website above to check and update your account information, making sure your email address and phone number are correct. If there are training modules to complete, please do so before school starts.

Background checks can be started online through your VIRTUS account. Please know that these are completely confidential. Please complete this form carefully. It is not complete until you have entered your SSN#. There is a paper form called a 123B that needs to be printed, signed, and turned in to the principal.

The Code of Conduct lays out best practices for keeping children safe *and* for protecting yourself. This can be signed online through your VIRTUS account as well.

If you completed the Essential 3 at another parish, please let us know so we can verify and record for our Archdiocesan compliance reporting.

Thank you for your cooperation in this important matter. These requirements have been developed for the safety of our children *and* for the protection of our wonderful volunteers. We rely on your help but cannot allow you to serve until you have completed the Essential 3. Please take the time to complete all three components before school begins or early in the school year.

Thank you!

Adam Groebner

Principal

St. Therese Catholic School

Ada S Groeber



123B.03 and the Minnesota Predatory Offender Registry INFORMED CONSENT

The following named individual has made application for employment or volunteer service with an organization, Church of St. Therese of Deephaven, which utilizes The McDowell Agency to run criminal background checks

Last Name of Applicant (please print):	
First Name (please print):	
Middle (full) (please print):	
Maiden, Alias or Former (please print):	
Date of Birth:Month/Day/Year	Sex (M or F):
I authorize the Minnesota Bureau of Criminal history record information to The McDowell Deephaven pursuant to Minnesota State Statu or volunteer service at the organization name McDowell Agency.	Agency and to Church of St. Therese of the 123B.03 for the purpose of employment
This release is valid for one year from the dat	e of my signature.
Signature of Applicant	Date
I hereby authorize and grant my informed con Apprehension to release to The McDowell Ag Deephaven any information contained about a Registry , including, but not limited to, inform occurred when I was a juvenile.	gency and to Church of St. Therese of me in the Minnesota Predatory Offender
I hereby release the Minnesota Bureau of Cric Agency and the Church of St. Therese of Deep causes of action, of any kind and nature whatso out of the release of information obtained wit	phaven from any and all actions and pever, past, present and future, arising
This release is valid for one year from the dat	e of my signature.
Signature of Applicant	Date



July 13, 2015

Dear Clergy, Chancery Corporation Staff, Parish and Catholic School Employees, and Volunteers,

Thank you for all that you do in service of the Church!

The Archdiocese of Saint Paul and Minneapolis, along with other dioceses throughout the United States, has enacted policies to address clergy sexual abuse and to ensure safe environments for our children, youth and vulnerable adults. The Charter for the Protection of Children and Young People, first issued in 2002 (and revised in 2005 and 2011) by the United States Conference of Catholic Bishops, mandates that dioceses have clear standards of conduct, safe environment training programs, and background evaluations for all persons in positions of trust with regard to minors or vulnerable adults.

In our Archdiocese, all clergy, chancery corporation staff, parish and Catholic school employees, as well as volunteers who have either regular or unsupervised interaction with minors or vulnerable adults, must complete the "Essential 3" requirements prior to commencement of service. The Essential 3 consists of signing a *Code of Conduct*, completing safe environment training through the VIRTUS: *Protecting God's Children* program, and undergoing a background check. (All information you provide for a background check will be kept confidential by your parish or Catholic school, as well as the Archdiocese).

Our responsibility to create and maintain safe environments is not a one-time obligation; it is an ongoing commitment that must evolve to meet national best practices for ensuring the safety of children, youth and vulnerable adults. To that end, beginning in 2015-2016, these Essential 3 requirements must be renewed every three years by all clergy, chancery corporation staff, parish and Catholic school employees, and volunteers who have either regular or unsupervised interaction with minors or vulnerable adults. The Enhanced Essential 3 re-credentialing process consists of signing a revised *Code of Conduct*, safe environment retraining, and satisfying a background recheck.

You will be contacted by the Archdiocese, your supervisor or your Safe Environment Site Coordinator when you are required to complete the Enhanced Essential 3 requirements and provided with instructions for completing this re-credentialing. I appreciate your cooperation in this process.

Together, we must do all we can to protect God's children, particularly the most vulnerable among us. I am grateful for your service to the Church and your partnership in these efforts.

Sincerely in Christ,

Most Reverend Bernard A. Hebda

Apostolic Administrator

+ Send S. Hille

Archdiocese of Saint Paul and Minneapolis

Uniform and Personal Appearance

Purpose – To ensure that students are able to stay focused on their academic, spiritual, moral and social growth, standards of behavior and dress have been established at St. Therese School. Students are asked to observe a standard of dress appropriate for a Christian learning environment and are expected to come to school appropriately dressed and groomed. In doing so, students practice self-discipline, while not distracting themselves or others.

Please Note – Students will not be admitted to class unless they are in the school uniform or present a valid non-uniform pass (Passes may only be used on Fridays).

Consequences for Inappropriate Attire – Student reports to office to borrow a uniform or to call home for missing elements (belts, socks, etc.). This causes a disruption to the entire class, so the student will be asked to make up lost class time either during recess or after school.

General Uniform Requirements:

Girls K-3rd:

- Jumper: STS plaid, knee-length
- **Blouse/Shirt:** White Peter Pan collar blouse; white or dark green, short or long-sleeve polo, plain or with STS logo; white long-sleeve T-neck. *Shirts must be tucked in.*
- **Slacks/Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style or low waist slacks allowed.
- **Leggings:** Must be **solid navy or black** full-length, straight leg. No flared, wide-leg or ¾-length, Capri-style leggings permitted. Leggings may only be worn under jumpers.
- Walking Shorts/Skorts: Solid navy or STS plaid, knee-length *Not allowed between November 1 and March 31.*
- Bike Shorts: Solid navy or black to be worn under jumper only.
- **Sweater:** Solid navy, unadorned cardigan, V-neck, crew or V-neck vest style.
- Sweatshirt: Navy crew or hooded with STS logo. Sweaters preferred on Mass days, but STS sweatshirts are okay.
- **Tights:** Solid opaque, white or navy only.
- Socks: Anklets or knee-highs, solid colors. Socks must be worn daily and show above the shoes.
- Shoes: Solid brown, navy or black dress shoes, closed-toe and full back, with no more than 1 inch heel, such as Mary Jane's or Oxfords. Girls may wear athletic shoes, except on Mass days. Socks must be worn with ALL shoes. No boots: Ugg-style, riding, or Welliesstyle; no light-up shoes, shoes with wheels, Crocs-style or sandals.

Girls' 4th & 5th:

- **Skirt:** STS plaid, worn just above the knee.
- **Slacks/Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style or low waist slacks allowed.
- **Blouse/Shirt:** White or dark green, short or long-sleeve polo, plain or with STS logo; white oxford collar shirt; or white long-sleeve T-neck. Discrete undergarments no colors such as hot pink, black or patterns that can show through or below white uniform tops should be worn underneath. *Shirts must be tucked in.*
- Walking Shorts/Skorts: Solid navy or STS plaid, knee-length Not allowed from November 1 March 31.
- **Leggings:** Must be **solid navy or black** full-length, straight leg. No flared, wide-leg or ¾-length or Capri-style, leggings permitted. Leggings may only be worn under skirts.
- Bike Shorts: Solid navy or black to be worn under skirt only.
- **Sweater:** Solid navy, unadorned cardigan, V-neck crew or V-neck vest style.
- Sweatshirt: Navy crew or hooded with STS logo. Sweaters preferred on Mass days, but STS sweatshirts are okay.
- Socks: Anklets or knee-highs, solid colors. Socks must be worn daily and show above the shoes.
- Shoes: Solid brown, navy or black dress shoes, close-toed and full back, with no more than 1 inch heel, such as Mary Jane's or Oxfords. Girls may wear athletic shoes, except on Mass days. Socks must be worn with ALL shoes. No boots: Ugg-style, riding, or Wellies-style; no light-up shoes, shoes with wheels, Crocs-style or sandals.

Girls 6th – 8th:

- Skirt: STS plaid, worn just above the knee.
- **Blouse/Shirt:** White or light blue, short or long-sleeve polo, plain or with STS logo; white or light blue oxford collar shirt, or white long sleeve T-neck. Discrete undergarments, (no colors such as hot pink, black or patterns that can show through or below white uniform tops), should be worn underneath. Shirts must be tucked in.
- **Slacks/Pants:** Full-length navy, pleated or flat front, neat and intact without fraying. No cargo-style, yoga-style or low-waist slacks allowed.
- Walking Shorts/Skorts: Solid navy or STS plaid, knee-length Not allowed between November 1 and March 31.
- **Leggings**: Must be **solid navy or black** full length, straight leg. No flared, wide leg or ¾-length, Capri-style, leggings permitted. Leggings may only be worn under skirts.
- Bike Shorts: Solid navy or black to be worn under skirt only.
- Sweater: Solid navy, unadorned cardigan, V-neck crew or V-neck vest style.
- Sweatshirt: Navy crew or hooded with STS logo. Sweaters preferred on Mass days, but sweatshirts STS sweatshirts are okay.
- Make-up, Nail Polish and Jewelry: Should be modest and of inconspicuous nature. No excessive or distracting jewelry is permitted.
- Socks: Anklets or knee-highs, solid colors. Socks must be worn daily and show above the shoes.
- Shoes: Solid brown, navy, or black dress shoes, closed toe and full back, with no more than 1 inch heel, such as Mary Jane's or Oxford's. Athletic shoes with a subtle color pattern may also be worn, except on Mass days. Socks must be worn with ALL shoes. No boots: Ugg-style, riding, or Wellies-style; no light-up shoes, shoes with wheels, Crocs-style or sandals.

Boys K-5th:

- **Slacks:** Full-length navy, pleated or flat front, neat and intact without fraying. One size above true is acceptable.
 - No cargo-style or low waist slacks allowed.
- **Belt: Grade K-3**, belt optional, but highly recommended. **Grade 4-5**, **belt required**: must be brown, navy or black. Canvas belts purchased at St. Therese *with* the St. Therese logo are allowed.
- **Shirt:** White or dark green, short or long-sleeved polo, plain or with STS logo, white oxford collar shirt; or white long-sleeve T-neck. *Shirt must be tucked in at all times.*
- Shorts: Solid navy walking short, modest length Not allowed between November 1 March 31.
- Sweatshirt: Navy crew or hooded with STS logo. Sweaters preferred on Mass days, but STS sweatshirts are okay.
- **Sweater:** Solid navy, unadorned cardigan, V-neck crew or V-neck vest style.
- Socks: Crew, solid color socks must be worn daily and show above the shoes.
- Shoes: Solid brown, navy or black dress shoes, such as Oxford, Loafers or Buck's. Athletic shoes
 may also be worn, except on Mass days. Socks must be worn with ALL shoes. No light-up shoes,
 shoes with wheels, Crocs-style or sandals.

Boys 6th - 8th:

- **Slacks:** Full-length navy, pleated or flat front, neat and intact without fraying. One size above true is acceptable.
 - No cargo-style or low waist slacks allowed.
- **Belt:** *Required*, must be brown, navy or black. Canvas belts, purchased at St. Therese *with* the St. Therese logo are allowed.
- **Shirt:** White or light blue, short or long-sleeve polo, plain or with STS logo; white or light blue oxford collar shirt; or white long-sleeve T-neck. *Shirt must be tucked in at all times.*
- Shorts: Solid navy walking short, modest length. Not allowed between November 1 and March 31.
- Sweatshirt: Navy crew or hooded with STS logo. Sweaters preferred on Mass days, but STS sweatshirts are okay.
- Sweater: Solid navy, unadorned cardigan, V-neck crew or V-neck vest style.
- Socks: Crew, solid color socks must be worn daily and show above the shoes.
- Shoes: Solid brown, navy, or black dress shoes, such as Oxfords, Loafers or Buck's. Athletic shoes may also be worn, except on Mass days. Socks must be worn with ALL shoes. No light-up shoes, shoes with wheels, Crocs-style or sandals.

General – Clothing, accessories, hairstyles, hair color, etc. that causes distraction will not be permitted. All clothing should have a reasonable fit. No face/body glitter or decorations or body-piercing, other than ears. **No excessive or distracting jewelry is permitted.**

Hair should be well groomed and neat in appearance; no unusual designs, cuts or unnatural colors. For girls, hair must be well kept, combed and off the face. Boys must keep hair off the face, above the ears and eyebrows, and no longer than the top of the shirt collar.

Outerwear – All jackets or non-uniform sweatshirts worn to school or at recess must be removed prior to entering the classroom.

Physical Education Clothing – Students in grades 6-8 are required to wear the approved P.E. uniform. Grade K-4 girls are required to wear bike shorts under jumper or skirt. Proper athletic footwear is required. Gym days are Tuesdays and Thursdays. **Physical Education clothing can be purchased from the New and gently used uniform store, or from the St. Therese PTO (spirit wear).**

Dress Uniform (for Mass Days and Special Occasions) – No tennis shoes may be worn on Dress Uniform days. Solid navy cardigan sweaters, V-neck sweaters, crew sweaters or vest style sweaters are preferred, but sweatshirts are okay. Students will wear black, brown, or navy dress shoes. (Altar servers must wear black dress shoes.). Girls may wear flats, Mary Janes, Oxfords or Bucks with socks or tights (no more than 1 inch heel, closed-toe and full back). Boys may wear oxfords, dress loafers or bucks with socks. Students will be allowed to change into tennis shoes for recess or gym.

Non-Uniform Passes are issued for special accomplishments and in recognition of special events. They are to be used on Fridays ONLY, and students must present the pass to his/her homeroom teacher or advisor. Students are expected to observe acceptable standards of modesty when selecting clothes for non-uniform days. Yoga pants are not allowed. Leggings must be worn under dresses or knee-length tops. Shorts may not be worn between November 1 - March 31. Clothing should be neat and presentable. Sweatpants, wind pants or flannel pants purchased through St. Therese *with* the St. Therese logo are permitted.

Spirit Wear – Spirit Wear days will be the following Fridays (Sept. 10, Oct. 8, Nov. 5, Dec. 3, Jan. 7, Feb. 4, March 11, April 8, May 6). Students may wear regular uniform on the bottom, with St. Therese Spirit Wear on top. Sweatpants, wind pants or flannel pants purchased through St. Therese PTO with the St. Therese logo are permitted.

Label all of your child's clothing with his/her family name.

The NEW and Gently-Used Uniform Store is open 2 weeks before the start of school and during conference times. This is staffed entirely by a volunteer, and it provides a cost-effective way for families to recycle gently-used uniforms. Parents wishing to sell used uniform items may drop off their *freshly laundered* items, clearly labeled with the family's name, in the school office. The NEW and Gently Used Uniform Store does not deal in non-uniform items, shoes, boots, coats, etc. *Profits received from donated clothing will be added to the Father Shea Scholarship Fund for tuition assistance*.

ST. THERESE CATHOLIC SCHOOL UNIFORMS 2021 – 2022 PURCHASING INFORMATION

It is recommended that St. Therese families purchase all visible clothing as described in the School Uniform Policy from the sources listed below:

- The New and Gently Used Uniform Store has bargain prices on jumpers, skirts, skorts, polo's, pants, and crew/hooded sweatshirts. The New and Gently Used Uniform Store will be open 9am-5pm in music hallway and middle school hallway from August 16 thru August 27, 2021, during October conferences (Oct. 14 & 15) and February conferences (February 17 & 18), AND by appointment during the school year. Call Terri at 612-710-3124, for your own personal shopping experience.
 All New Youth and New Adult size polo's, with the STS logo are on sale \$5.00 \$8.00 per shirt. All New Youth and New Adult Size crew and hooded sweatshirts with the STS logo are on sale for \$15.00 \$20.00.
 See the additional flyer for the list of bargain prices on gently used uniforms.
- <u>Educational Outfitters</u> at 6002 Excelsior Blvd., St. Louis Park, (just east of Methodist Hospital), is an approved vendor for all plaid and navy clothing in the STS uniform policy. STS Logo available. Their phone number is 952-927-6778. See Educational Outfitters website for store hours. www.minnesotaeducationaloutfitters.com.
- <u>Donald's Uniform Store</u> at 6407 City West Parkway, Eden Prairie is another approved vendor for all plaid and navy clothing. STS Logo available. Their product can be purchased at the store, ordered by fax or by phone. Their phone number is 952-942-7448. See the Donald's website: www.donaldsuniform.com for storehours.
- Lands' End Direct Merchant Mail Order Catalog. Phone orders are taken at 1-800-469-2222. St. Therese receives a rebate for orders made from the school uniform catalog. Please use the St. Therese customer Number 9000-3096-6. The Lands' End catalog is available in the school office. STS Logo available.
- Target, Kohl's, JC Penney, Gap, Old Navy, Walmart, and many other retailers carry pants, polo's, shirts, and blouses which will satisfy the school uniform policies.



THE NEW AND GENTLY USED UNIFORM STORE WILL BE OPEN FROM AUGUST 16 THRU AUGUST 27, 2021 MUSIC AND MIDDLE SCHOOL HALLYWAY, 9AM – 5PM

The uniform guidelines are: White or Dark Green for Grades K-5, White or Light Blue for Grades 6-8.

Uniforms acceptable under the school uniform guidelines and in good condition, (**no stains, paint, tears, or shiny knees**), can be brought in to sell in the school cafeteria. Here is how the sale works:

- Pin an envelope on each garment you wish to sell. Write your name, the size of the garment and the prices (using the prices below).
- When people "shop," they will place their check or cash in your envelope and place the envelope in a cash box marked "Uniform Exchange Collection Box." Sellers will be contacted, and envelopes will be at the school office for pick up.
- If you would simply like to donate your uniform items to the school, just leave the items in the school office for Terri Fleischhacker to process or write "St. Therese" on the envelope instead of your name. Donated dollars will go to the Father Shea Scholarship Fund, (tuition assistance). Thank you!

The used uniform price list is as follows:

Plaid jumpers	\$5.00
Plaid Skirts	<u></u> \$5.00
Navy Skorts	<u></u> \$5.00
Blouses	\$3.00
Oxford shirts	\$3.00
Polo shirts	\$3.00
Turtleneck shirts	\$3.00
Navy Twill pants	\$3.00
Plaid or Navy Shorts	\$3.00
Navy Sweaters	\$3.00
STS official sweatshirts	\$4.00

Dear St. Therese Families,

The St. Therese Parent Teacher Organization (STS PTO) organizes events to support our school program, our teachers, and staff.

Who we are:

Parent volunteers

What we do:

- Meet Monthly (usually Wednesdays after school Mass)
- Plan special events and celebrations throughout the school year such as Generations Day, New Family Social, Teacher / staff Appreciation week and more
- Organize and execute fundraising, community building, and service project events throughout the school year such as Feed My Starving Children meal pack, Christmas Box packing, Spirit Wear and more.

How you can help:

- Join the committee. Be a part of the planning and help facilitate events throughout the year.
- Chair an event. Volunteer to take the lead on a specific event or celebration at school.
 Work closely with the PTO committee and attend planning meetings specific to your event.
- Contribute as you can. *All* parents have an important role in the PTO.
 - Recess Duty: Each FAMILY with students in Elementary School is asked to sign up for 5 (five) days of recess duty. This ensures we have enough eyes on the playground and allows teachers a chance to take a break in the day. Must be E3 Qualified to volunteer for this. Look for an email sign-up before school starts.
 - Online Sign-ups: Keep an eye out for sign-ups from PTO to help provide supplies and assistance with parties that happen at school, fundraising opportunities, and invitations for special events.
 - Communications: Read PTO communications to know what we are up to and what events are happening at school.

If you are looking for ways to get involved at school, PTO has many opportunities for all time and talent levels. Please reach out to the PTO – PTO@st-therese.org if you are interested or have questions.

We look forward to seeing you at the Back-to-School Open House Thursday, August 26th, 2:00 – 6:00pm

Dear Parents and Students,

Welcome to a new year! We are so excited to, hopefully, get back to having the kitchen function as normal in the fall. The goal of our cafeteria staff is to prepare quality food and provide opportunities for students to make healthy, well balanced nutrition choices every day. We are committed to offering the freshest choices available to our students. As always, we are committed to assuring the foods served are of the highest quality, including fresh fruits and vegetables and antibiotic and nitrate free meat products. St. Therese School participates in the National School Lunch Program and menus are planned according to the NSLP requirements, which include serving milk with EVERY meal.

In the cafeteria we use Educate by TADS to manage the lunch accounts. When you make a payment to your child's lunch account, it gets entered into a family account so all of the children in your household can use money from the same balance. Payment for lunch can be made 2 ways, cash, or check. When you send cash or check, please place it in an envelope marked "Lunch Account" and submit it to the front office. Email notifications of a negative balance will be sent out every other week. Our goal is to work with Educate to ensure that you can monitor your child's lunch account online. We will send out instructions as we work through this process to make sure you have access. Thank you for your patience while we work to make this process more efficient for the kitchen staff and families who participate in the lunch program.

The 2021-2022 lunch prices have yet to be determined. We will communicate the lunch prices with you as soon as they have been decided.

Kindergarten Students are served 1 free milk each day as per MN State Law.

A menu will be posted on our website at the beginning of each month. Students bringing lunch from home can purchase milk, however, pop/soda are always prohibited, and ANY GLASS BOTTLES are not allowed in the school cafeteria.

We take ALL food allergies seriously. If your child has any food allergies, we are willing to make every attempt to accommodate them. Please call or email me to discuss their needs. If your student is unable to drink cow's milk, a milk alternative, which is lactose or nut free, depending on the situation, will be offered to them when they purchase lunch.

We encourage visitors to join us for lunch at any time! If a parent, sibling, or other visitor wishes to eat school lunch, the cost of their meal will be deducted from the family's account. Please call the school office <u>before</u> 10:00am on the day of your visit and let us know that you are coming. If you have any questions concerning the lunch program or lunch account balances, feel free to contact me. Feedback about our program is always welcome!

Sincerely, Michael Torres Food and Nutrition Manager 952-473-4355 ext. 325 mtorres@st-therese.org

Parent / Guardian:

Your children may qualify for free or reduced-price school meals. To apply, complete the enclosed Application for Educational Benefits following the instructions. A new application must be submitted each year. At public schools, your application also helps the school qualify for education funds and discounts.

State funds help to pay for reduced-price school meals, so all students who are approved for either free or reduced-price school meals will receive school meals at no charge. State funds also help to pay for breakfasts for kindergarten students, so all participating kindergarten students receive breakfasts at no charge.

Return your completed Application for Educational Benefits to:

Michael Torres St. Therese Catholic School 18325 Minnetonka Blvd. Deephaven, MN 55391

Who can get free school meals? Children in households participating in the Supplemental Nutrition Assistance Program (SNAP), Minnesota Family Investment Program (MFIP) or Food Distribution Program on Indian Reservations (FDPIR), and foster, homeless, migrant and runaway children can get free school meals without reporting household income. Alternatively, children can get free school meals if their household income is within the maximum income shown for their household size on the instructions.

To apply for free school meals, please complete the Application for Educational Benefits form.

COMMON QUESTIONS:

I get WIC or Medical Assistance. Can my children get free school meals? Children in households participating in WIC or Medical Assistance do not automatically qualify for free meals. Children may be eligible for free or reduced-price school meals depending on other household financial information. Please fill out an application.

Who should I include as household members? Include yourself and all other people living in the household, related or not (such as grandparents, other relatives, or friends).

May I apply if someone in my household is not a U.S. citizen? Yes. You or your children do not have to be U.S. citizens for your children to qualify for free or reduced-price school meals.

What if my income is not always the same? List the amount that you normally get. If you normally get overtime, include it, but not if you get overtime only sometimes. For seasonal work, write in the total annual income.

Will the income information or case number I give be checked? It may be. We may also ask you to send written proof.

How will the information be kept? Information you provide on the form, and your child's approval for meal benefits, will be protected as private data. For more information see the back page of the Application for Educational Benefits.

If I don't qualify now, may I apply later? Yes. Please complete an application at any time if your income goes down, your household size goes up, or you start getting SNAP, MFIP or FDPIR benefits.

Please provide the information requested about children's racial identity and ethnicity, which helps to make sure we are fully serving our community. This information is not required for approval of school meal benefits.

If you have other questions or need help, call [phone number].

Sincerely,

Michael Torres

How to Complete the Application for Educational Benefits

Complete the Application for Educational Benefits form for school year 2021-22 if any of the following applies to your household:

- Any household member currently participates in the Minnesota Family Investment Program (MFIP), or the Supplemental Nutrition Assistance Program (SNAP), or the Food Distribution Program on Indian Reservations (FDPIR) or
- The household includes one or more foster children (a welfare agency or court has legal responsibility for the child) or
- The total income of household members is within the guidelines shown below (gross earnings before deductions, not takehome pay). Do not include as income: foster care payments, federal education benefits, MFIP payments, or value of assistance received from SNAP, WIC, or FDPIR. Military: Do not include combat pay or assistance from the Military Privatized Housing Initiative. The income guidelines are effective from July 1, 2021 through June 30, 2022.

Maximum Total Income

Household size	\$ Per Year	\$ Per Month	\$ Twice Per Month	\$ Per 2 Weeks	\$ Per Week
1	23,828	1,986	993	917	459
2	32,227	2,686	1,343	1,240	620
3	40,626	3,386	1,693	1,563	782
4	49,025	4,086	2,043	1,886	943
5	57,424	4,786	2,393	2,209	1,105
6	65,823	5,486	2,743	2,532	1,266
7	74,222	6,186	3,093	2,855	1,428
8	82,621	6,886	3,443	3,178	1,589
Add for each additional person	8,399	700	350	324	162

Step 1: Children

List all infants and children in the household, their school and grade if applicable, and birthdate. Attach an additional page if needed to list all children. Check the box if a child is in foster care (a welfare agency or court has legal responsibility for the child).

Step 2: Case Number

If any household member currently participates in SNAP, MFIP or FDPIR, write in the case number and then go to Step 4. If you do not participate in any of these programs, leave Step 2 blank and continue on to Step 3.

Step 3: Adult and Child Incomes / Last 4 Digits of Social Security Number

- Social Security Number/Total Household Members. An adult household member must provide the last four digits of their Social Security number or check the box if they do not have a Social Security number. Report the total number of household members and ensure all household members are listed individually on the application in the child or adult section as applicable.
- **Child Income**. If any children in the household have regular income, such as SSI or part-time jobs, list the total amount of regular incomes received by all children, and check the box for the frequency: weekly, bi-weekly, twice a month, or monthly. Do not include occasional earnings like babysitting or lawn mowing.
- Adult income. Report the names of adult household members and income earned in this section.
 - o List all adults living in the household not listed in Step 1, whether related or not, such as grandparents, relatives, or friends.
 - o **Gross Earnings from Work**. This is usually the money received from working at jobs where a paycheck is received. For each income, check the box to show how often the income is received: weekly, bi-weekly, twice per month, or monthly.
 - List gross incomes before deductions, not take-home pay. Do not list an hourly wage rate. For adults with no income to report, enter a '0' or leave the section blank. For seasonal work, write in the total annual income.
 - Are you Self-Employed or a Farmer? List the net income per month or year after business expenses. Do not list the same
 income twice on the application. A loss from farm or self-employment must be listed as 0 income and does not reduce
 other income.
 - Any Other Gross Income. List gross incomes before deductions from all other sources, such as SSI, unemployment, child support, public assistance, social security, rental income or annuities.

Step 4: Signature and Contact Information An adult household member must sign the form. If you do not want your information to be shared with Minnesota Health Care Programs, check the "Don't share" box in Step 4.

Optional: Please provide the information on ethnicity and race that is requested on the second page of the form. This information is not required and does not affect approval for school meal benefits. The information helps to ensure we are meeting civil rights requirements and fully serving our community.



SIGN HERE: Signature of Household Adult

2021-22 Application for Educational Benefits

Complete one application per household for all children. Please use pen (not a pencil). Mail or return completed form to: St. Therese Catholic School

STEP 1: List ALL Household Members who are infants, children, and students up to and including grade 12 (if more spaces are required for additional names, attach another sheet of paper). Definition: A Household Member is "Anyone living with you and shares income and expenses, even if not related." Children in Foster care are eligible for free meals. Read How to Complete the Application for Educational Benefits for more information. Adults over grade 12 living in the same household should be reported in Step 3. If your children attend different districts or charter/nonpublic schools, return an application at each one. School Child's First Name (list all children in household) Child's Last Name Grade **Birthdate** Foster Child (V) \Box \Box STEP 2: Do Any Household Members (including you) currently participate in one or more of the following assistance programs: SNAP, MFIP or FDPIR? Medical assistance does not qualify. If NO > Go to STEP 3. If YES >Enter SNAP, MFIP or FDPIR Case Number (between 4-9 digits, do not report EBT card number) _______ then go to STEP 4 (Do not complete STEP 3) STEP 3: Report Income for ALL Household Members (Skip this step if you answered 'Yes' to STEP 2) Or Check if Adult has No SSN: Total Number of All Household Members (Children + Adults) Last Four Digits of Social Security Number (SSN) of Adult Household Member: XXX-XX-Child Income. Sometimes children in the household earn or receive income, such as from a part time job or SSI. Please include the Weekly Total Income Received by All Children Bi-weekly 2x Month Monthly TOTAL income received by all children listed in STEP 1. Do not include income received by adults in the box to the right. \$ All Adult Household Members (including yourself). For each Household Member listed, if they do receive income, report total gross income only. If they do not receive income from any source, write '0' or leave any fields blank. You are certifying (promising) that there is no income to report. Not sure what income to include here? Flip the page and review "Sources of Income" for information. "Sources of Income" will help you with the Child Income section and All Adult Household Members section. Names of All Adult Household Members (First and Last) **Gross Earnings from Working at Jobs** Are you Self-Employed or a Farmer? **Any Other Gross Income** Net income from 2x Month SSI, Unemployment, Bi-weekly Month Bi-weekly Monthly Report income before List all Household members not listed in STEP 1 (including Weekly Monthly Weekly Yearly Public Assistance, Farm or Selfyourself) even if they do not receive income. Include deductions or taxes in Employment. Do not Child Support, and children who are temporarily away at school or in college. whole dollars (no cents). ă duplicate elsewhere. others on Page 2 Ś П П \$ П Ś \Box \Box П Ś Ś \$ \$ STEP 4: Contact information and adult signature. "I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is give in connection with the receipt of Federal funds, and that school officials may verify (check) the information. I am aware that if Free Reduced I purposely give false information, my children may lose meal benefits, and I may be □ Verified? x26 X12 Nο After After Denied After X prosecuted under applicable State and Federal laws." Do Not Fill Out: For School Office Use Attach change Verified Verified Verified Conversions to Annualize All Income: ☐ I have checked this box if I do not want my information shared with Tracker Minnesota Health Care Program as allowed by state law. Bi-weekly 2X Month Annualize Monthly Categorical Eligibility Reduced Weekly Denied Free Printed name of adult signing form **Daytime Phone** All Total Income Household (Include child and adult income) Size: П \Box Address (if available) Apt# City Zip **Determining Official Signature:** Date:

Confirming Official Signature:

Date:

Date

OPTIONAL: Children's Racial and Ethnic Identities

We are required to ask for information about your children's race and ethnicity. This information is important and helps to make sure we are fully serving our community. Responding to this section is optional and does not
affect your children's eligibility for free or reduced price meals. Respond to both Step One, Ethnicity and Step Two, Race.

Step One: Ethnicity (check one):	Hispanic or Latino Not Hispanic or	Latino			
Step Two: Race (check one or more): American Indian or Alaskan Native	Asian	Black or African American	Native Hawaiian or Other Pacific Islander	White

INSTRUCTIONS: Sources of Income

Sources of Income for Children

Sources of Child Income	Examples
 Earnings from work Social Security Disability Payments Survivor's Benefits Income from person outside the household Income from any other source 	 A child has a regular full or part-time job where they earn a salary or wages A child is blind or disabled and receives Social Security A Parent is disabled, retired, or deceased, and their child receives Social Security benefits A friend or extended family member regularly gives a child spending money A child receives regular income from a private pension fund, annuity, or trust

Sources of Income for Adults

Earnings from Work	Public Assistance / Alimony / Child Support	All Other Income	
Salary, wages, cash bonuses (before deductions or taxes) Net income from self-employment (farm or business) If you are in the U.S. Military: a. Basic pay and cash bonuses (do NOT include combat pay, FSSA or privatized housing allowances) b. Allowances for off-base housing, food and clothing	Cash Assistance from State or local government Supplemental Security Income Unemployment benefits Worker's compensation Alimony payments Child support payments Veteran's benefits Strike benefits	Social Security Disability benefits Regular income from trusts or estates Annuities Investment income Rental income Regular cash payments from outside household	

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

At public school districts, each student's school meal status also is recorded on a statewide computer system used to report student data to MDE as required by state law. MDE uses this information to: (1) Administer state and federal programs, (2) Calculate compensatory revenue for public schools, and (3) Judge the quality of the state's educational program.

Nondiscrimination statement: In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, you have two options: 1. Complete the <u>USDA Program Discrimination Complaint Form</u>, (AD-3027) found online at <u>Filing a Program Discrimination Complaint as a USDA Customer</u>, http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office; or, 2. Write a letter addressed to USDA; provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by one of the following methods:

(1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) Fax: 202-690-7442; or

(3) Email: program.intake@usda.gov.

This institution is an equal opportunity provider.

July 2021

Welcome back to our students and parents and welcome new families and students. We hope to make this a safe and healthy school year. To do this, we need your help. A few reminders before the beginning of the school year:

Minnesota State Law:

<u>Requirement:</u> Polio – 3-4 doses depending on age when 3rd dose was given.

Requirement: DTaP, **DT –** 4-5 doses depending on age when 4th dose was given.

Requirement: 2 MMRs, 3 Hepatitis B and 2 Varicella is now to be enforced at ALL grades, not just K and 7th

Requirement: for ALL 7th – 12th grade to have Tdap and not just Td

Requirement: for 7th grade to have a Meningococcal (MCV, MPSV) vaccine (and to *encourage* grades 8-12 to consider)

• If your child has had any of diseases listed, it is required that there be a physician's signature to confirm.

Check with your child's physician and turn in the requested information before the first day of school. **NO SHOTS, NO SCHOOL.** If you choose to have your child (ren) exempt from immunizations, please contact Vicky Lincoln at her email address below.

- **** If your child is a <u>returning</u> student in grades 2-6, and has NOT had any new immunizations, I do not need a new immunization form filled out every year. ****
- If your child is conscientiously or medically exempt from any immunizations and <u>your form is on file</u>, I do not need a new one every year. I do need a new signed file on record if this is new to you.
- If your child has allergies that require immediate attention (life threatening) you should obtain an Emergency Action Plan from your Doctor, Epi pen/Benadryl, etc. before the start of the school year. You will need to sign this also. This does not carry over year-to-year.
- If your child will need medications to be kept in the Health Office during the school year, the proper paperwork needs to be filled out. This can be found on the website under <u>Health office</u>. <u>Prescription Medication</u> needs both doctor and parent signature. <u>Nonprescription Medication</u> needs only parent signature. All medication needs to be in its original container with the child's name and dosage on it.
- Our rules about **staying home** are unchanged: children need to stay home if they have a *temperature of 100° or greater*, are *throwing up* or have *diarrhea*. They may return to school when the fever has been less than 100° for 24 hours without fever-reducing medicine, when it has been 24 hours since the last episode of vomiting or diarrhea and when the child feels well enough to return. If there is doubt in the morning whether your child is ok to be in school that day, you may consider keeping him or her home for the morning and seeing how it goes.
- If your child will be **absent** from school, either for a day or for an extended time for a family activity or vacation, you *must* report their absence, either by e-mailing the teacher or calling our attendance line at 952-261-0606. Please include a reason for the absence.
- Parents, please let us know in the health office if your child is diagnosed with a communicable condition such as Strep Throat, Pink Eye, Fifth Disease, Influenza, Head Lice, and the list goes on! We need to communicate this information to parents of other students in your child's class. Call the front desk at 952-473-4355 or the health office at 952-261-0601 to report.
- **Undiagnosed rashes** and other skin conditions need to be diagnosed by a physician before your child can be in school. There are many skin conditions which are contagious, and we want to be sure that no sharing takes place! Again, please let us know in the health office of the diagnosis.
- Keep checking heads for our least favorite critter, Head Lice. We can offer guidance on what to do if your child is affected. Prevention is a lot easier than treating - discourage your children from having any head-tohead contact with others - also any sharing of hats, combs, towels, etc.

If you have any Health-related questions during the summer please contact Karla Hartman, Minnetonka district health services at 952-401-5993.

Vicky Lincoln St. Therese School Health Paraprofessional 952-261-0601 Health@st-therese.org



Minnetonka Public School Health Services

Request for Administration of Over the Counter **(OTC)** Medication at School Grades K-12

Parents of a student requesting that medication be administered during school hours by school staff are required to provide for the school: <u>a parental release</u> and medication supplies in the original medication bottle clearly labeled with the student's name.

Student name:	_Date of Birth:
School:Grade/Grad	Year:Teacher:
Parental request for adminis	tration of medication
I request this medication be given as instructed: Daily As needed	
Medication:	Dosage
For Treatment of:	
Possible side effects:	
Administering instructions:	
Other instructions:	
Parent/Guardian signature:	_Daytime phone:Date:

For School Health Office Use Only

Date medication received	Unit Dosage	Count	Expiration Date	Initials of person receiving
nitials Signatu	res	Initia	als Signatures	

	Medication Administered									
Date	Time/Dose Administered	Initials		Date	Time/Dose Administered	Initials		Date	Time/Dose Administered	Initials



Minnetonka Public School Health Services Request Form

Administration of Medication at School

			_	[Daily	As needed
Student's name		_DOB	Grac	de	Teacher	
Parents of student's reque are required to provide for medication in the prescrib completely labeled: one fo	the school: (1) the ed bottles. Ask for m	physician edication	's order, ((2) a pare	ental release	and (3)
******** PHYSICIAN'S ORDER F		* * * * * * * * N OE MEI	* * * * * * * *	* * * * * * * *	*********	* * * * *
I have prescribed the followi	ng medication	(name of medic	ation)		(dosage in	mg, etc.)
to be given during school ho	ours at	fo	or the trea	tment of _		·
Length of time to be given _		D	iscontinue	after dos	e on	
Physician's signature				Date		
Print physician's name				Phon	e	
********	******	*****	* * * * * * *	* * * * * * *	* * * * * * * * *	
PARENTA Only when a medication is particular that is particular than the physicial particular th	ation be given as pres	during so	hool hour censed Sc	s will a ch	ild be given m	
Parent/Guardian signature		D	ate	Da	aytime phone _	
Date & name of med rec'd	Pharmacy & Rx	<u>Uni</u>	: Dosage	<u>Count</u>	Exp. Date	<u>Initials</u>
		_				
	<u>Initials</u>		<u>Signa</u>	<u>itures</u>		

DATE	TIME /Dose ADMIN.	INITIALS	DATE	TIME /Dose ADMIN.	INITIALS	DATE	TIME/Dose ADMIN.	INITIALS
					1			



St. Therese Spirit Club and Homework Help Pre-Registration



Our Mission: To provide after school, non-school day, and summer care for children enrolled at St. Therese School. Spirit Club is designed to create a safe, well-supervised and fun environment while instilling and building on the values taught at St. Therese School. **Homework Help** is designed for extra time after school for middle school students to complete their work until 4:00. Those picked up by 4:00 will be charged the \$15.00 fee. If not picked up by 4:00, these students will join spirit club and be charged the full spirit club fee of \$20.00 for the day.

0									
After School: Spirit Club (grades K – 5) Homework Help (grades 6 – 8)	1 child \$20.00 \$15.00	2 nd child \$17.00 \$15.00	3 rd child \$15.00	4 th child \$10.00					
Discounted Rate 4:00 pick up: (must indicate on form and be picked up by 4:00)	1 child 3) \$15.00	2 nd child \$15.00	3 rd child \$15.00	4 th child \$15.00					
Non-School Days (all grades): 1 day a week	1 child \$60.00	2 nd child \$57.00	3 rd child \$55.00	4 th child \$50.00					
Field trip and enrich Spirit Club is a	-			fees.					
Student(s) Name G	rade		Days	attending					
Please indicate if you prefer to be sent your packet or pick up at open house.									
• Email – please provide address									
Pick up at Back to School Open House in August									
Returning family – will review information at open house									

Spirit Club After School Care Registration & Emergency Policies Overview:

- *A full handbook will be available in your registration packet.
- * Completed registration information and fee is due prior to the first day of school to ensure enrollment in Spirit Club. Any child attending without appropriate registration fee and materials will be charged an additional \$20 per day until received.
- *Please have all monthly registration forms in before the due date. Staffing requirements are based on number of students signed up to attend.
- *If you need your child to attend Spirit Club on a day that they were not registered for, please call the Spirit Club number below or send an e-mail to Jo Ellen Begalke at least 24 hours in advance of the day your child needs to attend, extra fees (additional \$20 per day) will be applied to your statement.
- *If you have registered your child for a day that is no longer needed, please call Spirit Club, or send an e-mail to Jo Ellen Begalke to inform them of the change. You will not be charged for any day your child is sick (absent) from school at the end of the day.
- *Any change in your child's schedule needs to be communicated by note or e-mail to your child's teacher as well as Jo Ellen Begalke.
- *All fees will be billed monthly to your TADS account. You will be charged the additional \$20 fee for any days your child attends prior to the office receiving your monthly registration.
- *Spirit Club monthly registration sheets are available outside the St. Therese School office or in the Spirit Club room.
- *Spirit Club closes at 6pm. If your child is picked up after 6pm, you will be charged \$1 per minute per child.
- *In cases of emergency, and you need someone else to pick up your child, please send a note with your child indicating who will be picking up. They will be instructed to show a driver's license.
- *Spirit club is a continuation of a school day. Therefore school-appropriate behavior will be enforced. If your child does not abide by these expectations, you will be asked to make other after-school arrangements.
- ~Spirit Club direct <u>spiritclub@st-therese.org</u> or 952-261-0608.
- ~Jo Ellen Begalke, Spirit Club Director: JBegalke@st-therese.org or 952-261-0587.

St. Therese & St John's Athletics Program

Exercising Our Faith

DUE TO COVID19 THERE WERE NO SPORTS IN 2020-21

TEAMS ARE RETURNING FOR THE 2021-2022 SCHOOL YEAR

A competitive sports program offering soccer, volleyball, basketball, and bowling for students of St. Therese and St John's Catholic Schools and parishes. We participate in the South Side Youth Organization, a league comprised of non-public schools in Minneapolis and the southwestern suburbs.

STS/SJB Athletics strives to provide individual skill development while building team dynamics

STS/SJB Teams do their best to create a competitive & supportive environment for any student who wants to participate and serve as a means to enhance school spirit and provide opportunities to build skills with fellow students.

Soccer

Boys and girls, 4th – 8th grade August – October Co-ed teams Cub and Varsity level 8 – 12 games per season 1-2 practices / week



Fall 2019 Highlights

- 2 teams (1 Cub, 1 Varsity)
- 34 players
- 4 volunteer parent/alumni coaches
- 4 volunteer high school coaches
- 1 teacher coach

Volleyball

Girls, 4th – 8th grade August – October Cub and Varsity level 10 – 14 games per season 1-2 practices / week



Fall 2019 Highlights

- 1 team (Cub)
- 14 players
- 2 volunteer parent coaches

Basketball

Boys and Girls, 4th – 8th grade November – March Cub and Varsity level 10 – 14 games per season 1-2 practices / week



Bowling

Boys and Girls, 4th – 8th grade April – May 6 bowling events per season 1 practice / week



Winter 2019-20 Highlights

- 2 teams (1 Cub, 1 Varsity)
- 25 players
- 4 volunteer parent/alumni coaches
- 1 high school assistant coach
- Cub Tournament Championship!

Spring 2020 Highlights

- 2nd season cut short due to COVID-19
- 1 team
- 10 bowlers
- 1 volunteer alumni parent coach



ST. THERESE SCHOOL KINDERGARTEN SUPPLYLIST 2021 – 2022

QTY
NEEDED ITEM NAME BOUGHT

		• • • • • • • • • • • • • • • • • • • •
3	24 Ct. Boxes of Crayons	
3	2-Pocket folders (fun and sturdy!)	
1	1" 3-ring binder, white	
1	Clipboard 9" x 12 1/2 "	
2	10ct. Crayola Broad tip Marker set - Classic Colors	
2	Sharpie Markers (for Art)	
2	Reams of white copy paper; 8 ½ x 11	
1	School Box, 8" x 5", Hard Plastic (no zippers)	
1	Pair of Headphones	
1	Large container of disinfecting wipes (Clorox, Lysol or equivalent)	
2	Boxes of Kleenex (anti-viral if possible)	
1	16 oz. (or more) bottle of hand sanitizer	
1	Towel or small blanket (for rest time)	
1	Large backpack	
2	Large glue sticks (2 are for Art)	
**	No "tie shoes" please! (slip-ons or Velcro, highly preferred!)	



ST. THERESE SCHOOL GRADE 1 SUPPLYLIST 2021 – 2022

NEEDED	ITEM NAME	BOUGHT
1	Clipboard, 9" x 12 1/2"	
1	24 ct. Box of Crayons	
2	Eraser, Pink Pearl (1 for Art)	
3	Folders; 2-pocket, fun and sturdy	
4	Large glue sticks (2 for class and 2 for Art)	
2	Black Sharpie Markers (for Art)	
2	10 ct. Crayola Broad tip Marker set	
1	Crayola Colorful Broad Tip Marker set (for Art)	
2	Reams of white copy paper; 8 ½ x 11	
20	#2 Pencils; Sharpened	
1	School Box, 8" x 5" or case	
1	Ruler; inches and centimeters	
1	Scissors	
1	Mead Primary K-2 Composition Notebooks (Creative story journal) Mead item # 09902	
1	Regular composition notebook	
1	Pair of Ear Buds or Headphones	
1	School bag/backpack	
1	Large container of disinfecting wipes (Clorox, Lysol or equivalent)	
2	Boxes of Kleenex (anti-viral if possible)	
1	16 oz. (or more) bottle of hand sanitizer	
1	Roll of paper towels	



ST. THERESE SCHOOL GRADE 2 SUPPLYLIST 2021 – 2022

QTY
NEEDED ITEM NAME BOUGHT

NEEDED	II EW NAME	BOUGHT
1	1 ½" View Binder with clear pocket	
1	Clipboard 9" x 12 ½"	
1	Soft Pouch zippered pencil Case (NO HARD CASES)	
1	24 ct. Box of Crayons	
2	Erasers, Large Pink (1 for Art)	
2	Black Sharpie Markers (for Art)	
4	Glue Sticks (2 are for Art)	
2	10 ct. Crayola Broad tip Marker set (1 is for Art)	
1	12 ct. Colored Pencils	
1	Black composition book – 9 ¾" x 7 ½"	
1	Yellow composition book – 9 ¾" x 7 ½"	
1	Roll Paper Towels	
1	Ream of white copy paper; 8 ½ x 11	
2	Boxes (12 ct.) #2 Pencils; Sharpened	
1	12" Ruler; Must be Wood; std. & metric	
1	Scissors; Fiskars for kids; pointed	
1	Pencil Sharpener; w/container	
1	Large container of disinfecting wipes (Clorox, Lysol or equivalent)	
1	16 oz. bottle (or more) of hand sanitizer	
2	Boxes of Kleenex (anti-viral if possible)	
1	Pair of Ear Buds or Headphones (in ziplock bag)	
1	School bag/backpack	



ST. THERESE SCHOOL GRADE 3 SUPPLYLIST 2021 – 2022

NEEDED	ITEM NAME	BOUGHT
2	1" View Binder, Heavy Duty, White	
1	Clipboard 9" x 12 ½"	
1	Soft Pouch zippered pencil Case (NO HARD CASES)	
1	24 ct. Box of Crayons	
2	Erasers, Large Pink (1 for Art)	
2	Folders; 2-pocket	
4	Glue Sticks (2 are for Art)	
1	4 oz. bottle of Elmer's glue	
2	Black Sharpie Markers (for Art)	
2	10 ct. Crayola Broad tip Marker set (1 is for Art)	
1	12 ct. Colored Pencils	
1	4 pk of dry erase markerrs	
1	Notebook, wide ruled	
1	Reams of white copy paper; 8 ½ x 11	
24	#2 Pencils; Sharpened	
1	12" Ruler; std. & metric	
1	Scissors; Fiskars for kids; pointed	
2	Large containers of disinfecting wipes (Clorox, Lysol or equivalent)	
1	16 oz. (or more) of hand sanitizer	
1	Roll Paper Towels	
1	Pair of Ear Buds or Headphones	
1	School bag/backpack	



ST. THERESE SCHOOL GRADE 4 SUPPLYLIST 2021 – 2022

NEEDED	ITEM NAME	BOUGHT
1	1" View Binder, Heavy Duty, White & any color	
1	Loose-leaf Paper; wide ruled; 200 ct.	
2	Reams of white copy paper; 8 ½ x 11	
2	Wide Ruled Spiral Notebooks (Red, Blue)	
1	Clipboard, 9" x 12 ½"	
2	Large Glue sticks (for Art)	
2	Highlighter, Broad, Yellow	
1	8 ct. Marker set; classic broad – (for classroom)	
1	10ct. Crayola Broad tip Marker set – (for Art)	
2	Black Sharpie Markers (for Art)	
1	24ct Crayons or 1 Colored Pencil Set (12 ct.)	
1	4 pack of white board markers	
3	Folders (hole punched)	
1	School Box or Pencil Pouch	
24	#2 Pencils; Sharpened	
2	Eraser, Pink Pearl (1 for Art)	
1	Pencil Sharpener w/container	
1	Ruler; 12" Standard and Metric	
1	Scissors, Fiskars for kids; Pointed	
2	Boxes of Kleenex (anti-viral if possible)	
1	16 oz (or more) bottle of hand sanitizer	
1	Large container of disinfecting wipes (Clorox, Lysol or equivalent)	
1	Pair of Ear Buds or Headphones	
1	School bag/backpack	



ST. THERESE SCHOOL GRADE 5 SUPPLYLIST 2021 – 2022

NEEDED	ITEM NAME	BOUGHT
1	1 ½ " View Binder, Heavy Duty, (for Spanish)	
1	Pencil Case	
1	Clipboard, 9 x 12 ½" (for the classroom)	
1	Reams of white copy paper; 8 ½ x 11	
2	Black Sharpie Markers (for Art)	
2	Large Glue Sticks (for Art)	
2	10ct. Crayola Broad tip Marker set – (1 for class & 1 for Art)	
1	Loose-leaf Paper; wide ruled; 200 ct.	
6	Wide Ruled Spiral Notebooks (Red, Yellow, Green, Blue, Purple, Black)	
6	Folders (Red, Yellow, Green, Blue, Purple, Black)	
1	Plastic folder for homework/take home papers	
4 boxes	#2 Pencils; Sharpened (2 for personal use & 2 for class set)	
1	Colored Pencil set; 12 ct.	
1	4 pack – Dry erase markers	
2	Eraser, Pink Pearl (1 for Art)	
1	Protractor, 6" Clear	
1	Ruler; 12" Standard and Metric, plastic	
1	Compass, Safety – Fiskars preferred	
1	Scissors; Pointed	
2	Boxes of Kleenex (anti-viral if possible)	
1	Large Container of disinfecting wipes (Clorox, Lysol or equivalent)	
1	16 oz. (or more) bottle of hand sanitizer	
1	Pair of Ear Buds or Headphones	
1	School bag/backpack	



ST. THERESE SCHOOL GRADE 6 SUPPLYLIST 2021 – 2022

NEEDED	ITEM NAME	WHICH CLASS	BOUGHT
1	Large container of disinfecting wipes (Clorox, Lysol or equivalent	Advisory Class	
1	16 oz. (or more) bottle of hand sanitizer	Advisory Class	
2	Roll Paper Towels	Advisory Class	
2	Boxes of Kleenex (anti-viral if possible)	Advisory Class	
1	Dry Erase Marker 4pk, Chisel Tip, Low Odor	Advisory Class	
2	Reams of white copy paper; 8 ½ x 11	Advisory Class	
1 box	10ct. Crayola Broad tip Marker set – fun colors!	Art	
2	Black sharpies	Art	
2	Large glue sticks	Art	
1	1 Pink Pearl eraser	Art	
1	1" 3 ring binder	English	
1	Math 6 & Pre-Algebra – non-graphing calculator	Math	
1	Notebook, 70 pg. college rule, Spiral	Math	
1	Protractor, 6" Clear	Math	
2	Red Pens, Ballpoint stick	Math	
1	Ruler; 12" Standard and Metric, plastic	Math	
1	1 pkg. ¼" graph paper for Pre-Algebra	Math	
1	Black 1" 3 ring binder	Music	
1	Gym uniform available through spirit wear	Phy. Ed	
1	Spiral notebook, 70 pg., college ruled & 1 pocket folder	Religion	
1	Bible at home for religion homework. Nothing fancy - paperback is fine. Possible versions; New American Revised, the New Revised Standard or Today's English version	Religion	
1	1 1/2" Binder, Heavy Duty (for Spanish)	Spanish	
24	#2 Pencils; Sharpened	Student	
1	Earbuds / Headphones for Chromebook	Student	
1	Clipboard 9" x 12 1/2"	Student	
1	Organization System (binder with folders or accordion file)	Student	



ST. THERESE SCHOOL 7th GRADE SUPPLY LIST 2021 - 2022

QTY	ITEM NAME	CLASS	BOUGHT
1	Large container of disinfecting wipes (Clorox, Lysol or equivalent)	Advisory	
1	16 oz. (or more) bottle of hand sanitizer	Advisory	
1	Roll Paper Towels	Advisory	
2	Boxes of Kleenex (anti-viral if possible)	Advisory	
1	Dry Erase Marker 4pk, Chisel Tip, Low Odor	Advisory	
2	Reams of white copy paper; 8 ½ x 11	Advisory	
1 box	10ct. Crayola Broad tip Marker set – fun colors!	Art	
2	Black sharpies	Art	
2	Large glue sticks	Art	
1	Pink Pearl Eraser	Art	
1	TI-83 or TI-84 graphing calculator	Algebra / Geometry	
1	Non-graphing calculator	Pre-Algebra	
1	Ball Bearing Compass	Geometry	
1	½ " 3 Ring Binder	H & G	
1	Notebooks, 70 pg. college rule, Spiral	Math	
2	Red Pens, Ballpoint stick	Math	
1	1" Black 3 ring binder	Music	
1	Gym uniform available through spirit wear	Phy Ed	
1	Protractor, 4" Clear	Pre-Algebra	
1	Ruler; 12" Standard and Metric, plastic	Pre-Algebra / Algebra	
1	Spiral Notebook, 70pg., college ruled	Religion	
1	BIBLE – for homework. Paperback is fine. Possible versions; New American Revised, the New Revised Standard or Today's English version	Religion	
1	1 ½ " View Binder, heavy duty	Spanish	
24	#2 Pencils; Sharpened	Student	
1	Clipboard 9" x 12 1/2"	Student	
1	Earbuds / Headphones for Chromebook	Student	
1	Organization System (binder with folders or accordion file)	Student	



ST. THERESE SCHOOL 8th GRADE SUPPLY LIST 2021 - 2022

QTY	ITEM NAME	CLASS	BOUGHT
1	Large container of disinfecting wipes (Clorox, Lysol or equivalent)	Advisory	
1	16 oz. (or more) bottle of hand sanitizer	Advisory	
1	Roll Paper Towels	Advisory	
2	Boxes of Kleenex (anti-viral if possible)	Advisory	
1	Dry Erase Marker 4pk, Chisel Tip, Low Odor	Advisory	
2	Reams of white copy paper; 8 ½ x 11	Advisory	
1	TI-83 or TI-84 graphing calculator	Algebra / Geometry	
1 box	10ct. Crayola Broad tip Marker set – fun colors!	Art	
2	Black sharpies	Art	
2	Large glue sticks	Art	
1	Pink Pearl eraser	Art	
1	Ball Bearing Compass	Geometry	
1	Paper, Graph, ¼", Pad, 8.5x11, 50ct	Geometry	
1	Protractor, 4" Clear	Geometry	
1	Ruler; 12" Standard and Metric, plastic	Geometry	
1	TI-83 calculator	Geometry	
1	Notebooks, 70 pg. college rule, Spiral	Math	
2	Red Pens, Ballpoint stick	Math	
1	1" Black 3 ring binder	Music	
1	Gym uniform available through spirit wear	Phy. Ed	
1	Protractor, 4" Clear	Pre-Algebra	
1	Ruler; 12" Standard and Metric, plastic		
1	Spiral Notebook, 70pg., college ruled	Religion	
1	BIBLE - for religion homework. Nothing fancy - paperback is fine. Possible versions; New American Revised, the New Revised Standard or Today's English version	Religion	
1	1 ½ " View Binder, heavy duty	Spanish	
1	Clipboard 9" x 12 ½"	Student	
24	#2 Pencils; Sharpened	Student	
1	Earbuds / Headphones for Chromebook	Student	
 1	Organization System (binder with folders or accordion file)	Student	